

Department of Correction



At a Glance

JAMES E. DZURENDA, *Interim Commissioner*
Michelle Schott, *Acting Deputy Commissioner of Administration*
Cheryl Cepelak, *Interim Deputy Commissioner of Operations*
Kimberly Weir, *Director of Security*
Monica Rinaldi, *Director of Programs and Treatment*
Karen Martucci, *Interim Director of External Affairs*
Joseph Haggan, *Director of Parole and Community Services*
Dr. Kathleen Maurer, *Director of Health Services*
Sandra A. Sharr, Esq., *Director of Legal Affairs*

Established – 1968

Statutory authority – CGS Sec. 18-78

Central office – 24 Wolcott Hill Road, Wethersfield, CT 06109

Number of full-time employees – 5,841

Recurring operating expenses – \$639,963,149

Capital outlay – \$9,171,270

Organizational structure – Six divisions to include: Administration; Operations; Security; Health Services; as well as an Affirmative Action Unit, and Programs and Treatment Division within Operations; External Affairs; Parole and Community Services; Legal Affairs; and a Best Practices Unit.

Mission

The Department of Correction shall protect the public, protect staff, and provide safe, secure, and humane supervision of offenders with opportunities that support restitution, rehabilitation and successful community reintegration.

Statutory Responsibility

The Department of Correction, by direction of the courts, confines and controls accused and sentenced inmates in correctional institutions, centers and units, and by statute administers medical, mental health, rehabilitative, and community based service programs.

Public Service

The Department of Correction on June 30, 2013 confined 16,987 offenders, a 2.3% increase when compared with the incarcerated population on June 30, 2012. Including those offenders on Department-administered community supervision, correctional staff supervised on June 30, 2013 a total population of 21,047 offenders, a .06% increase when compared to June 30, 2012.

OPERATIONS DIVISION

The Deputy Commissioner of Operations oversees the Operation Division, which encompasses 15 correctional facilities that are managed by two District Administrators and 15 Wardens. There are 11 Correctional Institutions and four Correctional Centers, which incarcerate approximately 17,000 inmates. The Division also encompasses a wide range of emergency services that include Correctional Response Teams (CERT), Special Operations Group (SOG), K-9 Unit and Situational Control Hostage negotiators (SITCON). The Division maintains a medical-surgical ward at the University of Connecticut Health Center in Farmington, the inmate Correctional Transportation Unit (CTU) and the Department's Honor Guard and Bagpipe and Drum Band.

North District

***Bergin Correctional Institution (Storrs)**
Brooklyn Correctional Institution (Brooklyn)
Corrigan-Radgowski Correctional Center (Uncasville)
Enfield Correctional Institution (Enfield)
MacDougall-Walker Correctional Institution (Suffield)
Hartford Correctional Center (Hartford)
Osborn Correctional Institution (Somers)
New Haven Correctional Center (New Haven)
(Niantic)
Willard-Cybulski Correctional Institution (Enfield)

*** Closed August 12, 2011**

**** Closed June 1, 2011**

***** Closed January 15, 2010**

South District

Bridgeport Correctional Center (Bridgeport)
Cheshire Correctional Institution (Cheshire)
Garner Correctional Institution (Newtown)
****Gates Correctional Institution (Niantic)**
Northern Correctional Institution (Somers)
Manson Youth Institution (Cheshire)
Robinson Correctional Institution (Enfield)
York Correctional Institution/Niantic Annex

*****Webster Correctional Institution**

The Operations Division continues to track and review statistical information compiled from the facilities through the Statistical Tracking Analysis Report (STAR Report) to determine any discernible

patterns that may impact facilities. In FY13, inmate-on-staff assaults were slightly increased 4.30% from last's year figure, inmate-on-inmate assaults were increased slightly 10.00% from the two-year average and inmate disciplinary infractions were reduced by -9.43% from the two-year average. Inmate fights have been reduced by -3.74% from the two-year average.

The new staff-scheduling program, Atlas, is in its final phrase of implementation. It will assist in scheduling staff and storing the information into a database that can specify by day and hour, the time taken by staff and/or overtime used. This new system will allow us to streamline the scheduling process, eliminate redundancy and generate a more accurate as well as detailed report requiring less manual input by the scheduling lieutenants, payroll department and operations staff.

A departmental PREA Unit has been formed to handle the investigation of all PREA incidents and assure compliance with federal PREA guidelines. There has been a significant increase in reporting and investigating of PREA related incidents within the inmate population at 130 investigations for FY13.

The Correctional Transportation Unit (CTU) has been restructured and expanded to include supervisory staffing allowing for greater accountability and efficiency. New buses were added to the fleet, providing transport to a greater number of the inmate population with various security levels. Special transportation usage has increased to provide greater services to inmates with various special needs, minimizing the impact on the facilities. CTU provides transportation for special assignments and special detail for Parole and local authorities when requested.

Our tactical units, Special Operations Group (SOG) and Correctional Emergency Response Unit (CERT) have received specialized training in emergency preparedness including establishing command centers and running simulations via drills. This training allows for cohesive response and enhanced communication with first responders involved in any emergencies on a statewide level.

Our K-9 Unit has increased to a full compliment allowing for greater visibility, patrol and support for our facilities when the need arises. K-9 teams cooperate and participate with local authorities when requested to assist in warrant sweeps and round-up initiatives strengthening mutually beneficial efforts with the law enforcement communities.

Our Operations Tactical Unit participates heavily in fundraising for the Connecticut Law Enforcement Torch Run (LETR) by organizing Tip A Cop fundraisers, Over the Edge events and Pay to Park events. The Torch Run is a running event where a large number of our correctional employees as well as local law enforcement officers run and assist the athletes with the Special Olympics "Flame of Hope" raising awareness and fund for the Special Olympics. The Torch Run is the single largest grass-roots fundraiser and public awareness vehicle.

Through the years, Northern Correctional Institution (C.I.) has altered its mission and inmate populations in order to meet the changing needs of the agency. After much planning, major changes were made to the structure of the Administrative Segregation (A.S.) Program which included removing Phases 2 and 3 of the program to another facility. This gave inmates the opportunity for exposure to a new environment and to new staff which assisted with avoiding various pitfalls of dealing with the same environment and staff during attempts to progress through the phases. All of these efforts and initiatives resulted in a decrease in the inmate population and downsizing of the facility which led to available bed space at Northern C.I. for a Level-4 General Population Unit affording the new High Bond Inmate population all of the privileges and amenities afforded to other inmates of the same classification. With that, the staff and administration formulated a way to provide traditional educational services in a more traditional classroom setting. Now educational services and amenities provided at Northern C.I. closely resemble those provided in a regular level-4 general population facility. Northern C.I. may be a maximum security prison, but that does not mean it cannot continue to modify its mission to better serve the agency and the services it provides to various inmate populations.

PROGRAMS AND TREATMENT (Reports to the Operations Division)

The Programs and Treatment Division supports the Department's mission through provision of a wide range of institutional programs and services designed to impact recidivism and assist offenders with reintegration in the community. This division has oversight of most programs in correctional facilities, reentry services, job centers, parenting programs, addiction services, education services, religious services, volunteer services, and recreation services. The division is also responsible for managing the placement of offenders in facilities, special management populations, interstate compact systems and the Risk Reduction Earned Credit Program.

OFFENDER CLASSIFICATION AND POPULATION MANAGEMENT

In FY13, approximately 66,298 population transfers were approved by the Offender Classification and Population Management Unit (OCPM). OCPM staff managed all felony and sex offender DNA collection and registry requirements for the Department handling 489 requests for DNA samples and 344 inquiries regarding sex offender registration. Additionally, OCPM staff completed 2,317 assessments for male offenders with sentences greater than two years.

SENTENCE CALCULATION AND INTERSTATE MANAGEMENT UNIT

The Sentence Calculation and Interstate Management Unit (SCIM) was created in September of 2012. This unit managed the interstate transfer agreements with 31 states including the transfer of seven offenders between CT and those states. In addition, SCIM unit staff reviewed 304 offenders as part of the Discharge Review Panel associated with Risk Reduction Earned Credits and provided technical assistance to correctional facilities regarding earned credit matters.

OFFENDER REENTRY SERVICES UNIT

The Offender Reentry Services Unit formed an identification committee to insure all offenders are released from prison with identification. This committee also works with community agencies and halfway houses to insure continuity of care for releasing offenders. The unit increased its staffing to insure that all facilities have Reentry Counselors to assist offenders with release and to maintain the agency's Offender Management Plan, which outlines procedures to manage and prepare an offender for release from sentence onset through discharge to the community.

OFFENDER PROGRAM UNIT

The Offender Program Unit designs, implements and evaluates evidence-based programs to ensure offender accountability, offering opportunities to lessen the likelihood of recidivism and thereby increase the safety of the public. In FY13, this unit updated its VOICES, Good Intentions/Bad Choices, Security Risk Group and Domestic Violence Programs. The unit is also in the process of updating gender specific programming for the females incarcerated at York C.I. The unit's curriculums provide the most updated and evidence-based information. The Offender Program Unit also worked closely with the Department of Veterans Affairs and the Department of Mental Health and Addiction Services (DMHAS) to provide services to incarcerated veterans. Staff overseeing Parenting Programs worked closely with the Department of Social Services (DSS), outside contractors and staff to provide parenting skills to the offender population. The Responsible Mother Program was added to the programs available at York C.I. for female offenders. Through the unit's Employment Centers, while incarcerated, offenders can work on resumes and interviewing skills to assist with their transition into the community. There are seven Employment Centers in five facilities to assist offenders with

employment search techniques, resume writing and interviewing skills. In FY13, there were 8,854 visits to our Department's Employment Centers.

EDUCATION UNIT

Unified School District #1 (USD #1) is the legally vested school district for the CT Department of Correction. USD #1 provides academic and vocational services, special education, English as a Second Language and other opportunities, including reentry classes, resource fairs and family education/parenting. During the 2012-2013 school year, USD #1 educated 6,645 students in basic academic and vocational programs. In addition to the number of students who improved their academic and vocational skills, USD #1 awarded 577 GED diplomas, 18 of them with honors; 15 diplomas through the Credit Diploma Program; 6 diplomas through the National External Diploma Program (NEDP); and awarded 18 High School diplomas through credits and credentials. The vocational programs issued 1,935 achievement certificates for module completion and 337 certificates for program completions. Our Education Unit also works collaboratively with some of the community colleges and private colleges to offer both non-credit and credit programming to our offender population.

ADDICTION SERVICES UNIT

The Addiction Services Unit provided contact with or treatment to 14,002 offenders along the continuum of their incarceration. This includes inpatient and outpatient programming, assessment, 12 step recovery programs, or contact as requested by the offender or administration. The Driving Under the Influence Home Confinement Program (DUI HC) hit its stride in FY13. From 2/14/12 to 3/31/13, a total of 676 offenders were released to the DUI HC Program to be supervised by the Department's Parole and Community Services Division.

RELIGIOUS SERVICES AND VOLUNTEER SERVICES UNITS

During FY13, the Religious Services Unit provided 17,801 worship services, study sessions and other spiritual programs. Offender attendance at these programs and services totaled approximately 305,418. There were approximately 35,128 counseling occasions during the year. The Department's cadre of 1,880 active Volunteers, Interns and Professional Partners (VIP), enhanced by 1,156 new VIP's provided offenders opportunities to invest in their re-education and restoration. Correctional VIP's logged 62,197 hours within institutions. Each hour contributed to programs or services is valued at a federal rate of \$28.86. The dollar value of in-kind services contributed by Volunteers, Interns and Professional Partners is \$1,757,688. The total number of hours provided by this auxiliary corps is equivalent to 30 full-time positions. Recreation Services enhanced the fitness and health of offenders, supporting wellness and disease prevention through constructive activities.

PAROLE AND COMMUNITY SERVICES

The Parole and Community Services Division is responsible for supervising and providing support services to offenders released to the community under supervision authorized by both the Department and the Board of Pardons and Paroles. This division is comprised of five district offices in Bridgeport, Hartford, New Haven, Norwich and Waterbury and has seven specialized units: Residential Services; Central Intake; Special Management; Mental Health; Fugitive Investigation; DUI/Home Confinement; and the Women's Reentry Unit. Parole officers, in each district and unit of this division, monitor offenders' adherence to release conditions and assist with their reintegration into their communities while enhancing offender accountability and public safety.

The second of three scheduled releases of the Case Notes Enhancement Project, which was financed through federal stimulus funds in a grant to the Board of Pardons and Parole (BOPP), occurred in the fall of 2012. This release included the migration and conversion of the existing BOPP database information with that of the Parole and Community Services Division and the correctional facilities. The project overall is improving information sharing among correctional facilities, this division, the BOPP and law enforcement agencies. The web-design and portal functions of the Case Notes system are being developed and designed at this time and are scheduled for the third phase, which will bring the Parole and Community Services Division onto this web-based system, in October of 2013.

In the spring of 2013, the Parole and Community Services Division began restructuring its Residential Unit in order to ensure more efficient use of its halfway house and inpatient beds and ensure a stronger and more consistent presence by parole officers in contracted halfway houses. Currently, parole officers are responsible for referring and placing offenders into residential programs. As part of the restructuring, counselors would assume this responsibility as well as the responsibility for paperwork associated with release planning, thereby allowing parole officers more time to conduct case management-related activities. A stronger and more consistent presence by parole officers in the halfway houses is expected to positively impact public safety by ensuring that the halfway houses have accountability practices in place and that offenders' minor transgressions are handled more swiftly and effectively, to assist maintaining order in the halfway house and prevent behaviors from escalating, to address offenders' concerns, as well as to provide better supervision of the offenders.

This division also utilized a blend of electronic monitoring technology to enhance the community supervision of offenders; consisting of radio frequency devices to monitor offender curfew compliance and Global Positioning System (GPS) units to allow parole officers to determine an offender's current or past location. Parole officers monitored an average of 750 offenders each day using radio frequency devices and 200 offenders with GPS. A total of 3,005 radio frequency and 450 GPS units were installed on offenders in the community during the fiscal year.

The New Haven Reentry Initiative, funded under the Second Chance Act, is a reentry initiative that provides service to moderate and high-risk offenders returning to the City of New Haven. Services begin 30 days prior to offender release and continue for up to a one-year period. This is a collaborative effort among the Department, the City of New Haven, the Annie E. Casey Foundation and the Judicial Court Support Services Division (CSSD). Easter Seals is the contracted service provider of this initiative. Based on exciting preliminary results, the initiative has been funded for an additional two years.

As a result of new legislation, the Department of Correction partnered with the Department of Mental Health and Addiction Services (DMHAS) to develop a highly-skilled nursing home for the long-term care of Department offenders and DMHAS patients. In June of 2013, the first Department offender-patient was placed in the nursing home, named 60 West, which is located in Rocky Hill, CT. The Parole and Community Services Division's Mental Health Unit is tasked with supervising all Department offender-patients and works closely with the Department's Director of Medical Services, Dr. Maurer, and its Chief of Psychiatry, Dr. Burns, along with nursing home staff. When being considered for placement, offenders are assessed medically and behaviorally and then presented to a board of psychiatrists to determine any risk factors. The goal of the assessment is to confirm that an offender is so medically compromised that he or she no longer poses a risk to public safety. This nursing home is the first of its type in the country.

The Special Management Unit (SMU) employs a comprehensive sex offender management approach, which includes containment of offenders and collaboration between sex offender treatment providers, victim advocates, law enforcement, and polygraph examiners. Sexual offender recidivism rates remained at less than 1% for the SMU population. SMU officers coordinate monthly compliance check operations with state and local law enforcement in varying jurisdictions. The use of polygraph

examinations for this unit's population continues to further guide supervision and treatment interventions. The unit continues to supervise offenders residing in the 12 Department-contracted beds at the January Center, a residential program for sexual offenders.

This division's Mental Health Unit (MHU) provides specialized supervision and support to offenders on parole and transitional supervision, who either have a current diagnosis of a significant mental disorder or who have been voted to medical or compassionate parole. These offenders are released to the community with a detailed plan for both treatment and supervision. This MHU continues to manage the Rogers House, a residential program in Waterbury, for offenders with serious mental illness. Additionally, this unit is also responsible for the supervising offenders who reside at 60 West.

The DUI/Home Confinement Unit was created in January 2012 based on Public Act 11-51, which provides for an offender to be released to home confinement during the mandatory portion of his or her sentence. The unit, which was created within existing resources, is currently comprised of one manager and five parole officers. The unit began supervising DUI Home Confinement offenders in February. At the time of this report, the unit averages about 100 offenders on supervision in the community. All offenders released to this home confinement status are intensely supervised for compliance with their conditions. The unit continues its close collaboration with Mothers Against Drunk Driving (MADD). All offenders under this supervision are mandated to attend the Victim Impact Panels (VIP's) with MADD and may also complete community service with MADD. The use of Vivitrol, which blocks the effects of alcohol, is being explored with this population on a voluntary basis. This unit is also beginning to pilot the use of in-home digital image breath alcohol technology with radio frequency for its population.

The Parole and Community Services Division has created a new gender-responsive unit, called the Women's Reentry Unit. This unit is comprised of one parole manager and five parole officers, one from each district office. All six unit members have completed gender-specific training through the CSSD Office of Adult Probation's training academy and have been trained to administer the Women's Risk Needs Assessment (WRNA); which is utilized by the officers to assess the specific risks and needs of the female offenders. This unit has been collaborating with the University of Cincinnati to ensure the WRNA's proper implementation; which is also being implemented at York CI as part of the focus to create seamless gender-responsive assessment, treatment and supervision from intake through discharge.

The Fugitive Investigations and Extradition Unit was assigned a total of 251 cases to investigate. Of these cases, 145 were from re-imprisonment warrants issued by the BOPP, and 106 were escape warrants issued by the State's Attorney's Office. In addition, this unit received another 20 cases whose special circumstances resulted in a referral from the division's Director's office, Population Management, or the Department's Commissioner; 10 of which were for wanted persons and 10 for high-risk transports of offenders to other states. This unit continues to be a longstanding member of the United States Marshal Service Violent Felony Fugitive Task Force. The Fugitive Investigations Unit also continues to partner with the Connecticut State Police. Finally, in both joint task force operations and through requests for assistance by other law enforcement agencies, both federal and local, this unit assisted those agencies in the apprehension of 232 additional persons wanted on outstanding felony warrants. This unit's training expertise is highly sought after in a variety of disciplines, and unit members have provided training instruction at the Connecticut Police Academy for recruit, in-service, and instructor development programs.

ADMINISTRATIVE DIVISION

The Administrative Division oversees essential support function and overall administrative management for the Department.

CORRECTIONAL ENTERPRISES

The Correctional Enterprises of Connecticut Unit (CEC) provides goods and services to state agencies, municipalities, and nonprofit organizations while at the same time offering an opportunity to develop marketable vocational and occupational skills.

Some of the improvements made this fiscal year include the purchase of two new ink jet printing machines for the Graphic Arts Shop which will allow for direct printing on vinyl for signs and banners. This technology allows for better color matches and affords significant savings in purchasing fewer colors of vinyl and eliminates the need for costly color foils. CEC also purchased a new spreader and table for the Textile Shop. With this new equipment, the quality of the products produced will be increased and waste will be reduced. Finally, to keep up with demand and reduce turn-around time, CEC purchased three new embroidery machines. These additional machines will also provide opportunities for CEC to be able to maintain the current production requirements and serve the growing needs of other state agencies, including Department of Energy and Environmental Protection and Department of Emergency Services and Public Protection.

Some of the successes for CEC this past fiscal year include additional items offered to the Department's Commissary which led to an increase in shipments of 60%. There were also increases in shipments to Department of Emergency Services and Public Protection and to CT Fire Academy of 47% and 51% respectively. These increases were in silk screened and embroidered garments. Also, this year showed an increase of 62% in shipments to the Department of Children and Families' CT Juvenile Training School. The increase was in textile items. Finally, CEC obtained significant work from the Town of West Hartford and the City of Bristol for the reupholstering/refurbishing of auditorium seating.

ENGINEERING AND FACILITIES MANAGEMENT

The Engineering and Facilities Management Unit provides all maintenance, construction, telecommunications, project design, building management, engineering support and fire safety support.

This unit supervised the completion of 43 construction projects for a total of \$6,956,918.00.

In addition to energy saving, the unit pursues all available incentives and rebates. During the past twelve months we have received \$28,225.00 in utility incentives and rebates from Connecticut Light & Power.

The Energy Unit initiated two (2) Energy conservation projects with the Department of Energy and Environmental Protection's (DEEP) utilizing the Lead by Example program. These projects involved the replacement of existing HVAC units. These projects are expected to save the Department \$ 95,426.00 annually and reduce carbon dioxide emission by 244.20 metric tons annually.

This fiscal year we completed the build-out and renovation to the existing three-story North Wing building at the Bridgeport Correctional Center. This building was constructed in 1956 and has been totally renovated to include all new utilities, windows, roof, heating, ventilation, air conditioning, mechanical, electrical and plumbing equipment. This project also incorporated the newest technologies used in security electronic systems and energy conservation.

FISCAL SERVICES

The Fiscal Services Unit administers the Department's budget, directs Commissary and Warehouse Operations, Centralized Services, Inmate Accounts and maintains Purchasing, Accounts Payable, Asset Management and accounting functions.

For FY13 the Department of Correction had a total appropriation of \$671 million. It should be noted the Department's FY09 appropriation was in excess of \$710 million.

The Purchasing/Accounts Payable section prioritized expenditures against limited funds, handling over 11,822 purchase orders and 30,627 invoices while aggressively pursuing prompt payment discounts. In addition, the Contracts Administration component managed over 425 contracts and agreements with a combined value in excess of \$212 million.

The Warehouse unit encompasses two supply warehouses that service sixteen facilities and disbursed inventory valued over \$6.5 million and one uniform warehouse which distributed to over 4,000 correctional employees valued at approximately \$850,000.

The Asset Management group tracked capital and controllable assets valued at over \$47,744,255 and controlled disposition of surplus items valued at \$2,164,371.

The Correctional Commissaries received over 556,166 orders that generated sales in excess of \$16,106,695. Commissary sales resulted in approximately \$369,158 in sales tax collected and forwarded to the Revenue Department. In addition, the Commissaries covered more than \$2,366,372 in payroll expenses and \$101,582 in wages to inmates.

The Department achieved 139% of its Small Business Enterprise (SBE) set-aside goal and 313% of its Minority Business Enterprise (MBE) set-aside goal. It had an SBE goal of \$2,576,527 and contracted for \$3,569,777; and an MBE goal of \$644,132 and contracted for \$2,018,204.

Through prompt payment and diligent cash management, the Fiscal Services Unit saved \$131,787 in FY13.

FOOD AND NUTRITION SERVICES

The Food and Nutritional Unit provides food services to the inmate population. This unit feeds approximately 17,000 inmates per day, three times per day, 365 days a year; totaling approximately 18,615,000 meals per year. Even with the increasing prices of food, the approximate cost is \$2.67 per inmate per day.

The Food Production Center (Cook/Chill) provided over 4,725,000 lbs. of food for all facilities this year for the inmate population's consumption, which includes fresh fruit and vegetables through the Department's commitment to utilize Connecticut grown produce.

This unit continues with an innovative program in which thirteen facilities have embarked upon making bread-rolls from scratch to be used in place of sliced-bread and offset costs. Three of these facilities send bread-rolls out to facilities that do not have the equipment and space availability. The replacement of sliced-bread with bread-rolls has resulted in a savings of approximately \$70,000 per year.

Working with the Department's Population Management Unit, and the Judicial system, we streamlined the distribution of court meals for inmates. With a more accurate count of needed meals, the unit has saved approximately \$40,000 this year.

HUMAN RESOURCES

The Human Resources Unit (HR) is responsible for the recruitment and selection of employees, administering the payroll, workers' compensation benefits, labor relations functions, in-service training, and facility/unit human resources needs for approximately 6,000 employees.

The Workers Compensation Dependability Unit continues to process and return employees back to work under the Department's recuperative post and light duty program. A total of 153 employees

returned under the recuperative post program and 154 employees under the light duty program for FY13.

During this fiscal year, we initiated Pre-Service Class 252 hired on August 10, 2012 and graduated in October 25, 2012, a total of thirteen (13) hires. Pre-Service Class 253 was hired on November 2, 2012 and graduated on January 23, 2013, a total of seventy four (74) Correctional Cadets. Pre-Service Class 254 was hired on March 23, 2013 and graduated on June 11, 2013 a total of eight (8) hires. Pre-Service Class 255 was hired on June 14, 2013, and is expected to graduate on September 4, 2013, a total of one hundred twenty (120) hires of which one hundred and eighteen (118) are Correctional Cadets.

As a result of the NEPQR grant, the Department of Correction, the University of Connecticut School of Nursing, and the Correctional Managed Health Care partnered to design and purchase a mobile simulated training unit to conduct practical hands-on simulation training for the Correctional Managed Health Care nursing staff who work at the Department's facilities. The mobile unit was unveiled at UConn, with media coverage coordinated through the Department's Office of Public Information, on September 13, 2012 and training commenced on September 25, 2012.

MALONEY CENTER FOR TRAINING AND ORGANIZATIONAL DEVELOPMENT

The Maloney Center for Training and Staff Development (MCTSD) oversees all agency-conducted training. The scope of training overseen by MCTSD begins with pre-service orientation for newly hired staff and in-service training for current staff, to include New Supervisor Orientation and Leadership training for existing supervisors. The Organizational Development Unit serves as a resource to the agency in the areas of organizational development services, such as strategic planning and performance improvement initiatives.

In addition to pre-service and in-service training, the Maloney Center for Training introduced a new supervisory leadership and development program that was attended by 353 of the Department's front-line supervisors. Also, 33 newly promoted supervisors were prepared for initial supervisory duties in the revamped New Supervisors Orientation (NSO) program.

The total number of training hours completed by staff in FY13 was 164,168 hours. Of the total training hours, 105,403 hours were through instructor-led programs and 58,765 hours were through web-based offerings. Of note, 13,605 hours of weapons training was conducted to maintain weapons qualifications. 43,036 hours of training was conducted for Pre-Service to prepare new staff for duty. 6,262 hours of training was conducted for CPR certifications. 6,764 hours of training were conducted for Sexual Harassment awareness and prevention. 6,855 hours of training was conducted for Sexual Assault Prevention and Intervention/PREA.

The Maloney Center for Training and Organizational Development sustained the standards for the American Correctional Association accreditation, in preparation for the triennial audit that is scheduled for May 2014.

MANAGEMENT INFORMATION SYSTEMS

The Management Information Systems Unit (MIS) maintains the Department's computer network and all hardware and software systems, as well as administering the extraction and reporting of data from Department systems. This unit also provides technology support for the Board of Pardons and Paroles.

The rollout of the new CAPI system was completed. CAPI is the photo system used by the Department to take and store inmate photos. The new system replaced an outdated system which could no longer be supported. The new system allows for more photos to be taken and stored on an individual inmate. The new system also allows for Inmate Line-ups and is tied to the Offender Query Builder System to allow photos to be used as part of queries and reports. There are approximately

1800 customers of that system, including Department and other staff from various agencies such as Judicial, DESPP, DCJ, BOPP and OPM.

MIS staff completed the installation, set up and testing of all equipment that was needed for the video-conferencing of the Racial Disparity Trial that began on September 5, 2012. Connections were arranged through Rockville Court where media and public attendance were stationed. Staff from the Department's MIS Unit and Northern C.I. facility monitored to ensure that there were no technical issues with this video-conferencing equipment during the trial. The set up of the video-conferencing process allowed the trial to be held at the Department's Northern C.I. facility and saved the State a considerable amount of time and cost, while also reinforcing public safety and security. The technical preparations were completed on August 31 for the trial which began on September 5.

MIS staff completed a change that would allow the Inmate Information Search webpage of the Department's public website to link to the Judicial Branch's docket webpage. This now allows an individual to search for an offender currently supervised by the Department, and then navigate to the Judicial website to see further information on the offender. This change was completed and moved into production on January 22, 2013.

The Video-Conferencing Expansion project was completed on March 31, 2013. During the project, the number of video-conferences increased from 4,722 held in FY10 to 5,079 in FY11, to 6,454 in FY12, and finally 6,963 in FY13. Over 2,200 more hearings were held in this last fiscal year compared to three years ago. More parole hearings, out-of-state hearings, and probation reviews are now being conducted in this manner.

SECURITY DIVISION

The Security Division has the responsibility of ensuring the safety and security of the Department. The Division is comprised of the Investigations, Security Risk Group, Special Intelligence, and Telephone Monitoring Units. The Investigations Unit has the primary responsibility of conducting internal investigations at the direction of the Commissioner as well as joint investigations with federal, state and local authorities. The Unit also conducts security audits and oversees the disposal of contraband collected in the facilities. Members of the Security Risk Group and Telephone Monitoring Units work collaboratively to acquire, analyze and disseminate pertinent security information throughout the agency and the law enforcement community. Through targeted and random monitoring of non-privileged communication, criminal activity, both internally and externally, is reduced and in some cases prevented. The Special Intelligence Unit provides an intelligence gathering conduit for the exchange of intelligence information related to criminal and terrorist activity with federal, state, local and judicial agencies. This unit is also responsible for the forensic examination of computer and digital media devices in support of investigation to recover, analyze and document evidence.

In FY13, the Security Division conducted more than 333 formal investigations and collaborated with outside law enforcement in numerous criminal investigations. This division is working closely with the Office of the Chief State's Attorney, with staff being assigned to criminal intelligence task forces, and assisting with "Cold Case" files.

The Special Intelligence Unit, Security Risk Group Intelligence Unit and Telephone Monitoring Unit work closely together in the gathering of gang intelligence information. Significant improvements were made to streamline the collection by analyzing and disseminating this criminal intelligence information. The Security Risk Group Intelligence Unit provided training not only for staff in gang identifier recognition, latest trends and management techniques, but also to over 66 different community, federal, state, local and military groups.

The Telephone Monitoring Unit staff participated in over 244 criminal investigations involving other law enforcement entities.

EXTERNAL AFFAIRS DIVISION

The External Affairs Division is comprised of the Office of Public Information, the Freedom of Information Unit, the Department's Victim Services Unit, the Legislative Liaison Unit, the Office of Standards and Policy, and the agency's Audio/Visual Production Unit. This division is responsible for fostering and maintaining the Department's liaison and communication functions throughout state government, and among the agency's staff, as well as with the general public. The External Affairs Division seeks to support the Department by ensuring that accurate and complete information about the functioning of the agency, within the parameters of safety and security, is available in a timely and beneficial fashion.

During FY13, the External Affairs Division implemented additional reporting methods assigned by and to the State government administration specifically of the multi-faceted internal, external and media related activities by the External Affairs Division director's office and the Office of Public Information, on behalf of the Commissioner and Department at-large.

The Department continues the practice of annual facility tours to provide local and state officials, as well as staff of the Judicial Branch including the State's judges with the opportunity to see firsthand the workings of a correctional institution. Each of the Department's incarceration facilities are made available once a year for such a tour. Coordinated through this division, the tours have proven very beneficial in better informing policy makers of the correctional environment.

The Division also welcomed the agency's Victims Services Unit which was reassigned to the External Affairs Division during early FY13, as part of the Department's continual efforts of streamlining the agency's internal functions, and public related services in this specific example.

OFFICE OF PUBLIC INFORMATION

The Office of Public Information supports the Department's mission by ensuring that information concerning department operations and activities is presented to state government, media and the public in a timely, proactive and professional manner. It is responsible for liaison functions with other components of state government; also the agency's external communications with the news media and the public including friend and family of the inmate population; as well as internal communication with the agency's more than 6,500 staff who are located across the state. It is also responsible in a constituent correspondence collaboration with the Office of the Governor.

Electronic correspondences received and responded to by the Office of Public Information continues to provide yet another mechanism of communication between the Department of Correction and vast public inquiries ranging in interests from local citizens to extensive media inquiries. During FY13, this unit fielded and responded to approximately 7,000 inquiries and correspondences via telephone, mail and internet. Additional inquiries and correspondences as received by the Office of the Governor from constituents, specifically regarding correctional matters, were also researched and responded to by this unit on behalf of the Governor's Office and Department's Commissioner.

Through its presence on the internet at www.ct.gov/doc, assisted by this unit and in association with the Department's Management Information Services Unit, the Department seeks to provide the families, friends and legal representatives of inmates; local, state and federal agencies; as well as the general public with an eased navigation, transparent and resourceful view of the Department.

The Office of Public Information responded in FY13 to the implementation of legislative Public Acts, which directly affected some of our Department's existing policies, by providing accurate and timely information to the citizens of Connecticut. Effective July 1, 2013, language outlined in Public Act 11-51, established clear criteria for the calculation of parole eligibility dates for offenders serving a violent offense, as defined by the Board of Pardons and Parole. This legislation excludes the

application of Risk Reduction Earned Credit towards a parole eligibility date for offenders serving an 85 percent sentence.

The Office of Public Information utilized the Department's public website as the forum to provide convenient access to this information for family and friends of our incarcerated population, as well as their legal representatives. In addition, the External Affairs Division continues to nurture the relationship between the State's Office of the Victim Advocate and the Department's Office of Victim Services to ensure crime victims are educated on the affect this, and other legislative decisions, have on offenders' time calculations.

The External Affairs Division and Office of Public Information continue as catalysts for informing the media of Department activity. Interest by media in FY13 included inquiry on the management of our inmate population. Media tours of our correctional facilities spoke to the safe and effective management of our population during temporary overflow situations. Public Information Officers continually endeavor to provide the news media with interesting, timely and informative stories about activities of the Department, including successes of the Department's DUI Home Confinement Program and the newly initiated Greyhound Program. The Office of Public Information also assists with the internal DOCWEB Intranet site which seeks to keep staff informed of Department information and events. This unit also continues to produce the Department's monthly newsletter, "PRIDE at Work", as well as the agency's annual report.

During the Fall of 2012, the Office of Public Information also presented an applauded annual training session on communications and media relations, including new training videos produced by direct participation from Unit Public Information Officers based within the facilities; as well as guest-speaker participation by a local media broadcaster's, news anchorman.

This unit also continues working with the State's Office of the Attorney General, providing technical supports for the defense of lawsuits brought against the Department; and continues assisting in coordinating the state Connecticut Television-Network's technical coverage of the Board of Pardons and Paroles live-hearings held within the Department's facilities.

The Office of Public Information as part of the External Affairs Division, on behalf of the Commissioner and Department, remains committed to transparency and effective communication both internally and externally.

LEGISLATIVE LIAISON UNIT

A Legislative Liaison, responsible for drafting legislation and state regulations, works closely with the General Assembly on issues and legislation related to the criminal justice system and corrections.

The Legislative Liaison Unit tracked and monitored over 170 bills of interest to the agency during the regular and special sessions of the legislature. It also received and responded to approximately 300 inquiries from elected officials, their constituents, and members of the public. The Department's FY13 provision of annual correctional facility tours for officials included participation by 64 legislators, state and federal legislative staff, and other local and state officials.

Through this unit, the Department submitted five legislative proposals for consideration during the 2013 General Assembly. Four of the five proposals were passed and signed into law by the Governor. They are as follows: *Public Act 13-165, An Act Concerning Residential Stays at a Correctional Facility; Public Act 13-164, An Act Concerning the Administrator of the Interstate Compact for Adult Offender Supervision; Public Act 13-69, An Act Concerning Inmate Discharge Savings Accounts; and Public Act 13-234, An Act Concerning*, which included a provision to begin an 18 month Methadone Maintenance Therapy pilot-program at the Department's New Haven Correctional Center.

Other legislation of interest to the Department that passed during the session included: *13-3, An Act Concerning Gun Violence and Children's Safety*, which requires that inmates who are serving sentences for violent offenses may not be released on Parole prior to serving 85% of their sentence; *13-*

302, *An Act Concerning Youth Violence and Gang Activity*, establishes a criminal off for a person to recruit a minor to participate in a gang; 13-155, *An Act Concerning Civil Immigration Detainers*, establishes procedures with respect to civil immigration detainers by adopting the Department's policy; and, 13-267, *An Act Promoting the Use of Renewable Energy at Correctional Facilities*, which allows for the Department to start a pilot-program at a correctional institution using renewable energy. In addition, 13-247, *An Act Implementing the Provisions of the State Budget for the Biennium ending June 30, 2015 concerning General Government*, requires the Department to be a member of a regional human services coordinating council, assess the effect of the family violence programming, and create an interagency plan to provide supportive housing for offenders. It also requires that no inmate be released by the BOPP on parole without a hearing, and no longer requires the parole board have hearings for certain offenders who have served a significant portion of their sentence.

FREEDOM OF INFORMATION UNIT

The Freedom of Information Unit insures the Department fully complies with state statutes requiring the open availability of public documents to the public, staff and the inmate population, while insuring that safety and security are not compromised.

The Freedom of Information Unit responded to over 2,000 requests Department wide during FY13. This represents a significant increase from the prior fiscal year.

There were eight Freedom of Information complaint hearings compared to the previous fiscal year of 44 hearings. The decrease in number of complaint hearing is contributed to our focus over the past year on communication and familiarization within our Department and also with outside agencies.

This unit also conducted numerous training modules to enhance the knowledge of facility staff, while maintaining the integrity of the Freedom of Information Act. Open communication between staff liaisons and inmates also contributed to the overall decrease in hearings.

VICTIM SERVICES UNIT

The Victim Services Unit seeks to accord victims of crime the empathy, dignity and respect they deserve as well as a voice in correctional policy. Victims who register with the Unit are notified about changes in an offender's incarceration that may affect their safety and security. Victim Services operates a Notification Program that offers the following services: the Accused Status Notification Program, offers information about changes in the status on Un-Sentenced (Accused) inmates; and the Post-Conviction Notification Program, offers information about changes in the status of convicted (Sentenced) inmates. Persons who may request notification include crime victims; parents/guardians; relatives of crime victims; legal representatives of crime victims; inmate family members; and State's attorneys.

In addition, victims have the opportunity to submit a Victim Impact Statement upon notification that an inmate has applied for any type of early release mechanism i.e. Halfway House, Transitional Supervision, or Parole.

The Victim Services Unit works closely with outside agencies such as the Office of Victim Services Judicial (OVS), and the Office of the Victim Advocate (OVA) to assist victims with having their voice heard and assisting to prevent re-victimization. The Victim Services Unit also works with the Security Division and outside law enforcement to protect victims from unwanted contact from offenders.

The Victim Services Unit was founded on April 8, 1996 with a caseload of 120 victims. At the close of FY13, there were over 4,200 registered victims on file with the Department's Victim Services Unit.

During the fiscal year, the Unit also began to utilize the Case Notes system to streamline the Community Release process, and assist the facilities and the Board of Pardons and Parole with easier access to Victim Impact Statements.

The unit continues to look to technology and other methods to streamline the notification process, with the goal of empowering victims and protecting the public.

The Victim Services Unit has also committed a great deal of time and effort into the Department's planning and progress toward implementation of the *Connecticut Statewide Automated Victim Information and Notification* (CT SAVIN), with the goal of adding another layer to our registered victim's notification through this system. CT SAVIN is a confidential service that provides crime victims and their family members, victim advocates, and members of the community a free and confidential notification when there is a change in status of a particular offender. This system will allow the public to receive phone and/or email notifications when an offender is being considered for community release or when an offender is going to be discharged at the completion of their sentence. Implementation of the testing phase of the extensive CT SAVIN project is scheduled for October 2013.

Staff of the Victim Services Unit also continues to represent the Department and the availability of this Unit's services at various informational events representing resources available to victims of crimes.

OFFICE OF STANDARDS AND POLICY

The Office of Standards and Policy is responsible for the drafting, review and revision of the department's Administrative Directives in keeping with applicable correctional standards and state law.

During FY13, the Office of Standards and Policy updated 37 Administrative Directives. These Directives included a total of 110 documents, many of which were English and Spanish versions, Forms and Attachments. Fifty-five Exceptions and Inclusions were also processed.

Eight state correctional Public Information Office surveys nationwide, regarding correctional policy subject matter, were initiated and completed.

Many significant projects were initiated and completed during this fiscal year, of which a sampling includes the following: A.D. 6.14 Security Risk Groups - this program was totally reviewed with significant policy and procedure modifications to exclude the previous Security Risk Group Safety Threat status; A.D. 4.8 Audio/Video Conferencing - this project was updated to conform with the most recent technology in place within the Department; A.D. 4.2A Risk Reduction Earned Credit - updated legislation prompted Directive changes; and A.D. 8.16 Nursing Home Release - this is a newly created Directive to provide Department support for nursing home release of certain inmates.

AUDIO/VIDEO PRODUCTION UNIT

The Audio/Video Production Unit, through the application of modern multimedia production techniques, is responsible for the creation of educational aids that are utilized to enhance the extensive pre-service and in-service training that all staff is provided on an annual basis. Unit staff also supports the Maloney Center for Training and Organizational Development in its mission of staff training, as well as for special Departmental functions such as Pre-Service and New Supervisors graduation ceremonies, conferences, and the annual awards ceremony.

During FY13, the Audio/Visual Production Unit has overseen various upgrades to the audio/visual production studio including its editing suite, and in classrooms and the gymnasium/auditorium located at the Department's Maloney Center for Training and Organizational Development.

This unit also produced a number of new training videos in collaboration with and for use by various Department areas such as in-service training regarding (Behavioral Management), and

Programs and Treatment videos in program application on anger management as well as alcohol and substance addiction/DUI treatment.

A new initiative included improvement of the production process of media utilized in the Department staff's in-service training modules via the previously implemented web-based Learning Management System.

HEALTH SERVICES DIVISION

The Health Services Division is committed to moving forward the mission of the Department by ensuring the provision of quality and community standard of care to our offender-patients. In addition, we believe that we have responsibility to further the Department's mission to support rehabilitation and successful community re-integration. To that end, we have begun and contributed to a number of new initiatives which include: our smoking cessation program; a medication assisted therapy program; several projects involving community Medicaid access; the 60 West nursing home project; and the Department's Health Portal.

Through the smoking cessation program, which is funded through the Tobacco and Health Trust Fund, we have learned that the smoking prevalence of our offender population is between four and five times greater than that of the general population in Connecticut. Our focus is to integrate smoking prevention, education, and cessation methods into our existing processes in order to ensure sustainability for the long term.

We have also initiated a medication assisted therapy (MAT) program at our New Haven facility. As we develop more experience with this proven substance abuse treatment modality, our plans are to extend the program to other appropriate facilities.

Other projects include two of immediate medical concern to our offender-patients. The first is a project designed to provide Medicaid coverage for a group of halfway house residents who are currently required to return to an incarceration facility for their medical care. Past experience has shown that this process inhibits the community integration of the releasing offenders; leads to excess costs for both the Department and our health care provider; and contributes to less successful outcomes for our patients. The second project of this type involves utilizing the statewide Administrative Services Organization (ASO) to manage the health care for our offender-patients when they are in the community and in our facilities. This will enable providers both inside our facilities and in the community to have up-to-date medical information on the patients that we share. We are also working to identify additional residential housing resources for certain offender-patients who are considered ineligible to release to halfway houses, should they become eligible.

The 60 West nursing home project, a joint effort between the Department of Mental Health and Addiction Services (DMHAS) and the Department of Correction, is designed to provide housing for offender-patients who, upon release, are unable to be placed. It is currently operational and accepting clientele from both DMHAS and the Department of Correction.

Another initiative is the Department's Health Portal. This project is designed in three phases: 1) implementing an electronic medical record in each of our prison facilities; 2) link seamlessly with our community health center providers, other state agencies, and community and academic hospitals; and 3) integrate with the statewide Health Information System. This project is funded through the Governor's IT Capital Investment Fund, and we are currently in phase I.

AFFIRMATIVE ACTION UNIT

The Affirmative Action Unit ensures that the principles of Equal Employment Opportunity,

Affirmative Action and Workplace Diversity are integral parts of the employment and advancement process.

This unit prepared and submitted the Department's Affirmative Action Plan, which was approved by the Commission on Human Rights and Opportunities in March 2013. At the end of this fiscal year, the number of people of color in the full-time workforce was 1,989 (34.7% of the total full-time workforce of 5,738). The total number of female staff in the full-time workforce was 1,491 (26 % of the total full-time workforce of 5,738). The unit has continued its emphasis on training agency staff in the areas of Affirmative Action (including Sexual Harassment and Discrimination) and Workplace Diversity. This training is provided to new employees and current employees.

This unit has continued to support and assist the development of Diversity Councils at each facility. The Diversity Councils provide line-staff with the opportunity to understand, value, appreciate, and respect staff diversity. The councils are also intended to foster open communication in addressing Department policies and procedures, which bear upon diversity issues.

LEGAL AFFAIRS UNIT

The Legal Affairs Unit is a direct report to the Commissioner of the Department and serves as a liaison to the Office of the Attorney General on all legal matters affecting the agency, as well as with the State and Federal Courts throughout Connecticut. During the course of a year the unit oversees an average of 1,200 or more lawsuits as well as more than 100 Probate Court cases involving offenders. Additionally during FY13, the unit responded to 97 complaints filed – both by offenders and employees – with the Connecticut Commission on Human Rights and Opportunities and the Equal Employment Opportunity Commission. This number represents a total increase of 73% over FY12. Of this number, offender complaints increased 356% over FY12, while employee complaints decreased by 48%. This unit also handled all appeals brought before the Freedom of Information Commission. There was a substantial decrease in such appeals during FY13; only eight cases were actually brought to hearing, compared to 44 cases during FY12. Also, FY13 saw the successful settlement of *Cherie Easterling vs. State of Connecticut, Department of Correction*; a class action lawsuit, initially filed with the CHRO in 2005, which was brought on behalf of women who were unable to pass the physical fitness test required to become a Correctional Officer.

BEST PRACTICES UNIT

The Best Practices Unit (BPU) seeks to foster and promote evaluation-based and results-based policies and practices within the Department of Correction, to improve policy and practice and to document these efforts and results. Through measuring and comparing the agency's operations, programming and performance with the highest correctional standards nationwide, this unit assists in assuring that the best outcome is being achieved, for the taxpayer's dollars that are spent.

The BPU plays a significant role in helping the Department to adhere to the requirement within state government for Results-based Accountability among state agencies. In this process, the BPU helps the Department to think clearly about the results it wants to attain with identified populations; to help identify indicators that would measure attainment of such results; and to identify performance indicators of efforts by participants in programs, treatment, etc. The BPU plays an important role in collaborating with other stakeholders including, but not limited to, the state's Departments of Social Services, Children and Families, Mental Health and Addiction Services, and Court Support Services Division of the Judicial Branch.

The Department's Grants Management function is located organizationally within the BPU. The Grants Manager and the Director of the BPU work collaboratively to aligning grant activities with the mission and strategic plans of the Department. Our guiding philosophy is that grants should assist the

Department in promoting its core functions and assist with the improvement of policies and practice. BPU also will assist in the process of incorporating evaluative thinking into grant activities.

During FY13, the BPU was involved in a number of activities. With some support from the Annie E. Casey Foundation and The Connection, Inc., it provided an employment training program for Department staff as well as representatives from every non-profit agency that provides employment services to our released offenders. This was designed to insure that the employment services are consistent with best practice. The BPU worked to provide state of the art training in two specialty programs: the DUI program, and the Parole Unit that supervises female offenders. The BPU is responsible for the Research Advisory Committee which in FY13 began offering increased services, guidance, and assessment of research projects.

Among the grants awarded in FY13 to the Department of Correction, BPU staff responsible for grants administration with the Health Services Division secured a \$447,370 grant from the Connecticut Tobacco Trust Fund to establish a Smoking Cessation Project for offenders housed at the Hartford Correctional Center (HCC), New Haven Correctional Center (NHCC), York Correctional Institution (YCI), and Manson Youth Institution (MYI).

BPU grants staff also worked with the Maloney Center for Training and Organizational Development to secure a competitive Public, Educational and Governmental Programming and Education Technology Investment Account (PEGPETIA) grant in the amount of \$75,598 to make upgrades to the Media Unit's video production studio and upgrade educational technology used in training of Department employees.

FY13 saw the continued implementation of competitive 2010 Second Chance Act and 2011 Second Chance Act grants totaling \$1,250,000.00 from the Department of Justice, coupled with matching grant funds totaling \$100,000 from the Annie E. Casey Foundation. These funds supported the Department's New Haven ReEntry Initiative (NHRI).

The past fiscal year marked the close-out of 2009 American Resource Reinvestment Act (ARRA) grants overseen and managed by BPU grants staff; and awarded by the Office of Policy and Management (OPM) to the Department of Correction and Board of Pardons and Paroles (BOPP). The Department used its ARRA Byrne/ Justice Assistance Grant (JAG) award of \$600,000 to upgrade the Department's video conferencing capability across its jails and prisons. The Board of Pardons and Paroles utilized \$700,000 in Byrne/JAG funding from OPM to expand the offender information management system Case Notes.

Other activities of the BPU grant staff during FY13: secured \$1,158,901.00 in 2011 State Criminal Alien Assistance Program (SCAAP) funding from the United States Department of Justice; continued its evaluation of the Department's reentry workbook, program fidelity, and gender responsiveness within Parole and Community Services with \$300,000 in Byrne/JAG from OPM; and worked with the Department's Addiction Services Unit staff to secure \$442,996 in Residential Substance Abuse Treatment (RSAT) funding from OPM and the Department of Justice. BPU grant staff also provided oversight on Education grants awarded to Unified School District #1 totaling \$4,144,932; and managed \$188,947 secured in grant sub-awards from academic partners Yale University and the University of Connecticut, while managing another \$423,390 in various grants that ended mid-FY13. The BPU also provided 52 letters of support on behalf of the Department to state agencies, universities, and nonprofit organizations endorsing their funding applications for research, treatment programs, and a variety of offender reentry programs.