


**HUMAN RESOURCES**

**TO:** Agency Personnel Administrators  
**FROM:** Tina Lawson, Director  
**RE:** OBSERVANCE OF HOLIDAYS - 1999  
**DATE:** April 3, 1998

The Holidays to be observed by the State in 1999 are:

<b>1999</b>	<b>Holiday</b>	<b>Observed On</b>
January 1	New Year's Day	Friday, January 1, 1999
January 15	Martin Luther King's Day	Monday, January 18, 1999
February 12	Lincoln's Birthday	Friday, February 12, 1999
February 22	Washington's Birthday	Monday, February 15, 1999
April 2	Good Friday *	Friday, April 2, 1999
May 30	Memorial Day	Monday, May 31, 1999
July 4	Independence Day	Monday, July 5, 1999
September 6	Labor Day	Monday, September 6, 1999
October 12	Columbus Day	Monday, October 11, 1999
November 11	Veterans' Day	Thursday , November 11, 1999
November 25	Thanksgiving Day **	Thursday, November 25, 1999
December 25	Christmas Day	Friday, December 24, 1999

\*The day which will be designated by the Governor as a day of Fasting and Prayer.

\*\*The day which will be designated by the Governor as a day of Thanksgiving.

For 2000, the first holiday will be January 1, 2000 - New Year's Day and will be observed on Friday, December 31, 1999.

Individual collective bargaining agreements are to be consulted to determine provisions concerning holiday compensation and/or compensatory time off for work performed on a holiday. Employees not covered by collective bargaining units shall receive holiday benefits in accordance with Section 5-254 of the General Statutes which states, "(a) Each full-time permanent employee in the state service shall be granted time off with pay for any legal holiday. If a legal holiday falls on a Saturday, employees shall be granted equivalent time off on the Friday immediately preceding such Saturday or given another day off in lieu thereof. The Commissioner of Administrative Services may issue regulations governing the granting of holiday time to other employees in the state service. (b) Any employee in the state service

compensated on an hourly or per diem basis shall be entitled to time off with pay commensurate with any time granted by order of the Governor to salaried employees with pay. (c) No state employee shall be required to work any legal holiday solely by reason of the convening of the general assembly on such day."

If you have any questions, please contact Marsha R. Liburdi, 860.566.7286 or, Lisa Chasse, 860.566.3016.

/s/ Tina Lawson

Tina Lawson, Director

Human Resources Business Center

98-04



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Last Updated: Tuesday, January 05, 1999