



STATE OF CONNECTICUT

OFFICE OF EARLY CHILDHOOD

EMPLOYMENT OPPORTUNITY

DIVISION OF EARLY CARE AND EDUCATION

ASSOCIATE EDUCATION CONSULTANT EDUCATION CONSULTANT

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS ON THE LAST PAGE

Open to: The Public

Location: 165 Capitol Avenue, Hartford, CT 06106

Hours: 8:30 a.m. – 4:30 p.m.

Job Posting # #001 - 00047382

Salary Range: Associate Education Consultant - \$84,350 - \$108,409
Education Consultant - \$91,469 - \$116,854

Closing Date: October 21, 2013

* New hires to state employment start at the minimum of the above salary range.

The Office of Early Childhood is currently recruiting for a consultant position focusing on early childhood workforce and professional development in the Division of Early Care and Education. *The selected candidate's credentials will determine the job classification.*

GENERAL STATEMENT OF DUTIES:

To provide leadership in the design, development and implementation of effective programs and practices that support early childhood educators statewide.

EXAMPLE OF DUTIES:

- Coordinate statewide professional development and training programs to meet the needs of a diverse workforce;
- Collaborate with institutions of higher education to develop alternative pathways for prospective educators and caregivers to ensure alignment between required skills and competencies of early childhood professionals;
- Collaborate with professional organizations and entities to design, develop and deliver in-depth professional development that promotes effective teaching for current and future early childhood workforce;
- Develop performance-based tools and measures that assess workforce skills;
- Advance a statewide quality improvement system for early childhood providers;
- Develop curriculum and related resources to support implementation of new statewide early learning standards; and
- Perform other duties and related special assignments as requested by the Bureau Chief.

QUALIFICATIONS:

Knowledge, Skill and Ability:

Knowledge of early childhood development and pedagogy, developmentally appropriate curriculum and adult learning theory. In addition, candidates should possess the ability to communicate and collaborate with teachers, program leaders, and other educational stakeholders; ability to design and deliver large-scale professional development and training to early childhood workforce including infant toddler programming regarding health, safety and medication administration; and ability to develop resource materials that support professionals and programs.

Minimum Experience and Training Required:

Education Consultant: An earned advanced degree and eight (8) years of relevant professional experience or in lieu thereof, an equivalent combination of experience and training as approved by the appointing authority.

Associate Education Consultant: An earned advanced degree and five (5) years of relevant professional experience or in lieu thereof, an equivalent combination of experience and training as approved by the appointing authority.

Preferred Experience and Training:

Experience in strategic workforce system planning and development. Experience in developing and conducting large-scale professional development programs for early childhood teachers and leaders. Experience in developing mentoring and coaching programs for adults with a focus on improving program quality. Experience working with families and home-based early care and education providers.

Application Procedure:

Interested candidates should reference announcement #001, submit a letter of application and resume with details of experience and training, three (3) current professional references and an Application for Examination or Employment (CT-HR-12) which may be obtained from the Department of Education website at <http://www.sde.ct.gov> to: **Debra Paradis, Principal Human Resources Specialist, 165 Capitol Avenue, Room G-16, Hartford, CT 06106. Telephone: 860-713-6695. Fax: 860-713-7011.** **All required documents must be received by close of business on the closing date to be considered for interview.**

Closing date for applications: **October 21, 2013**

Anticipated date for employment: **Immediate upon selection**

The State of Connecticut Office of Early Childhood is committed to a policy of equal opportunity/affirmative action for all qualified persons. The Department of Education does not discriminate in any employment practice, education program, or educational activity on the basis of **race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. The Department of Education does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction.** Inquiries regarding the Department of Education's nondiscrimination policies should be directed to: Levy Gillespie, Equal Employment Opportunity Director/American with Disabilities Act Coordinator, State of Connecticut Department of Education, 25 Industrial Park Road, Middletown, CT 06457, 860-807-2101, Levy.Gillespie@ct.gov.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

#001
9/30/13