

**DEPARTMENT OF DEVELOPMENTAL SERVICES – SOUTH REGION  
JOB OPPORTUNITY  
CLINICAL NURSE COORDINATOR (GENERAL)**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Public  
**Position:** Clinical Nurse Coordinator (General)  
**Location:** Meriden Campus, Meriden, CT  
**Job Posting No:** 022764  
**Hours:** Full Time, 70 Hours/Bi-Weekly - Monday through Friday 8:30 AM - 4:30 PM  
**Salary:** HC 24 \$59,089 - \$80,010 (New employees to state service start at the beginning of the range)  
**Closing Date:** December 15, 2014

**Examples of Duties:** The duties required by the position include: conduct nursing assessments, prepare quarterly and annual nursing reports as needed for residents on caseload, develop and implement healthcare plans, provide and implement care for assigned caseload with an interdisciplinary team, provide required and incidental inservicing for families and staff, comply with DDS and waiver regulations, provide clinical supervision to DDS staff to include oversight of the delegation of medication administration and nursing delegation, perform internal quality assurance audits, participates in regional on-call system.

**Knowledge, Skills and Abilities:** Knowledge of nursing principles and clinical therapeutic models of patient and/or client care with emphasis on interdisciplinary team approaches as related to individuals with developmental disabilities. Knowledge of individual treatment planning including impact of medical insurance program requirements for reimbursement; knowledge of structure of services for clients and their families in institutional and community oriented settings as related to individuals with developmental disabilities; knowledge of aftercare facilities; considerable interpersonal skills; oral and written communication skills.

**General Experience:** Three (3) years of professional nursing experience.

**Special Experience:** One (1) year of the General Experience must have been providing consultation and evaluating the assessment of nursing services provided to individuals with developmental disabilities.

**Substitutions Allowed:**

1. A Bachelor's degree in nursing may be substituted for one (1) year of the General Experience.
2. A Master's degree in nursing may be substituted for one (1) additional year of the General Experience.

**Preferred Experience:** Preference will be given to applicants with demonstrated community provider experience.

**Special Requirements:**

1. Incumbent must possess and retain in good standing a license to practice Registered Professional Nursing in the State of Connecticut.
2. Incumbent must possess and retain a valid Driver's license.
3. Incumbent will be required to travel.
4. Incumbent must be willing to work flexible hours including nights, weekends and holidays as needed to meet agency needs.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Procedure for All Applicants:** Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at [www.das.state.ct.us/exam](http://www.das.state.ct.us/exam). Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

**All application materials must be received by 11:59 p.m. on the closing date indicated above.**

**Incomplete application materials will not be considered.**

**Application materials can be emailed, faxed, or mailed to:  
Department of Developmental Services — South Region  
35 Thorpe Avenue, Third Floor, Wallingford, CT 06492  
Attn: Recruiter  
Email: [DDS.SR.Recruiting@ct.gov](mailto:DDS.SR.Recruiting@ct.gov) Phone: 203-294-5122 Fax: 860-920-3035**

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**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.