

JOB OPPORTUNITY - REPOSTED

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES (DMHAS)  
WESTERN CONNECTICUT MENTAL HEALTH NETWORK (WCMHN)

Mental Health Assistant 2 – WC25859

**REPOSTED – SCHEDULE REQUIRES ALTERNATING WEEKENDS**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Candidates on a current examination list.

**Location:** Transitional Housing Program - Danbury Area Office

**Job Posting No:** WC25859

**Hours:** Monday-Friday - 4:00 p.m. to 12:30 a.m.–2<sup>nd</sup> Shift–**Alternating Weekends**-40 Hours/Week

**Salary Range:** \$52,090 to \$69,635

**Posting Date:** October 10, 2014                      **Closing Date:** October 16, 2014

**Eligibility Requirements:**

1. Candidates must have **applied for and passed the Mental Health Assistant 2 exam and be on the current certification list** promulgated by the Department of Administrative Services for this classification.
2. State employees currently holding the above title or State employees who have previously attained permanent status may apply for lateral transfer.
3. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

**Special Requirements:** Incumbents in this class must possess and retain a current/valid Motor Vehicle Operator's License. Incumbents in this class may be required to travel.

**Duties:** Provide case management services to clients served by WCMHN Danbury Area THP (Transitional Housing Program) who have mental health and substance abuse diagnoses. Responsible for completing functional assessments to determine clients' skills, abilities and areas requiring intervention. As a member of an interdisciplinary team, provide skill building in a variety of domains, e.g. money management, ADL's, medication education, entitlements, housing, employment and education. Assist clients with finding permanent housing; assist clients getting lists for subsidized housing. Teach life skills, provide linkage with resources/services to assist clients towards their recovery and increase independence and community integration. Co-facilitate psychoeducational groups, participate in critical incident reviews and case conferences, collaborate with community providers, and participate in discharge planning with community and state hospitals. Complete necessary paperwork including Recovery Plans, Risk assessments, progress notes, entitlements and other required paperwork.

**Working Conditions:** Incumbents in this class may be required to lift and restrain clients and may have significant exposure to infectious and/or /communicable diseases, strongly disagreeable conditions and risk of injury.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12). The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at [www.ct.gov/dmhas](http://www.ct.gov/dmhas) - Employment Opportunities

**To be considered for this position:**

1. **DMHAS employees who are lateral transfer candidates=Mental Health Assistant 2** - must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotion/demotion candidates** must submit pages 1-7 of the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All Other Candidates:** Individuals must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application. The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).

**PLEASE SEND APPLICATIONS TO:**

**Email:** [Julie.Roy@ct.gov](mailto:Julie.Roy@ct.gov)

**OR**

**Fax:** (203) 805-6432

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**