

DEPARTMENT OF DEVELOPMENTAL SERVICES
JOB OPPORTUNITY
SUPERVISING NURSE

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Public
Location: Health Services Meriden Campus, Meriden, CT
Job Posting No: 088595
Hours: Full Time – Monday through Friday 8:30AM to 4:30PM
Salary: \$2,667.21 Bi-Weekly
Closing Date: December 9, 2013

Description of Duties: On the Meriden Campus, this position is accountable for supervising the nursing staff including a Head Nurse, Nurses, Licensed Practical Nurses and other direct care staff as assigned.

Duties include: Plans, organizes and directs health services for an assigned program, unit(s), facility or geographical area; ensures that goals, objectives and work performed are consistent with standards and that quality care is provided to patients/clients; provides clinical guidance to nursing staff; selects, develops, motivates and evaluates staff; conducts performance evaluations; monitors the quality of documentation, records and other information concerning services and care; ensures that resources are available to provide quality services; participates in the development of policies and procedures to ensure efficient and effective delivery of services; participates in the development of long-range plans for health care programs; acts as a liaison with other units, agencies and outside organizations; prepares, analyzes and evaluates reports and other information concerning the delivery of services; responds to psychiatric or medical emergencies; may physically restrain patients/clients; may oversee all nursing operations in the absence of the Director of Nursing; performs related duties as required.

**MINIMUM
QUALIFICATIONS
REQUIRED/KNOWLEDGE,
SKILLS, AND ABILITY**

Considerable knowledge of and ability to apply nursing principles, clinical therapeutic models, and standards of nursing; considerable knowledge of specialized patient/client care in the assigned nursing areas; considerable knowledge of current medications, their actions, interactions, uses and side effects; considerable knowledge of and sensitivity to cultural and socio-economic differences; considerable knowledge of and ability to apply family systems theory; considerable knowledge of procedures and protocols of applicable accrediting institutions; knowledge of management and administrative principles and human resource development strategies; considerable interpersonal skills; considerable oral and written communication skills; considerable ability to establish and maintain collaborative relationships with other professionals, community resources and providers; considerable ability to encourage and facilitate cooperation, pride, trust and group identity to foster commitment and team work; considerable ability to provide leadership and guidance in developing and maintaining nursing standards and enhancing health care systems for the delivery of essential services; considerable ability to respond to crises' and emergencies; considerable ability to use professional judgment to identify areas for improvement and participate in development of quality initiatives; supervisory ability.

General Experience: Four (4) years of experience as a Registered Professional Nurse in a hospital, regional, institutional or psychiatric setting.

EXPERIENCE & TRAINING

Special Experience: Two (2) years of the General Experience must have been at the level of a Head Nurse, Head Nurse (Correctional Facility), Forensic Head Nurse or Clinical Nurse Coordinator working with the type of patients/clients serviced by the agency.

Substitutions Allowed:

1. A Bachelor's degree in Nursing may be substituted for one (1) year of the General Experience.
2. A Master's degree in nursing may be substituted for one (1) additional year of the General Experience.

Special Requirements:

1. Incumbent must possess and retain a current license or temporary permit to practice professional nursing in Connecticut.
2. Incumbent must possess and retain a valid motor vehicle license.
3. Incumbent will be required to travel.

Preferred Qualifications: Preference will be given to applicants who possess experience in community based group home settings.

Working Conditions: Incumbents in this class may be required to lift and restrain patients/clients; may have some exposure to communicable/infectious diseases and to risk of injury from assaultive/abusive patients/clients; may be exposed to disagreeable conditions.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a CT-HR-12 employment application, which can be located at www.das.state.ct.us, cover letter, resume, and last two (2) performance appraisals. Please reference the position number on submitted documentation. **Incomplete application packets will not be accepted.** All application materials must be received by 11:59 PM on the closing date provided above. Appointment to this position will be made in accordance with applicable collective bargaining, statutory and SEBAC requirements.

DEPARTMENT OF DEVELOPMENTAL SERVICES
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AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.