

DEPARTMENT OF DEVELOPMENTAL SERVICES
JOB OPPORTUNITY
DEVELOPMENTAL SERVICES ASSISTANT REGIONAL DIRECTOR
PUBLIC COMMUNITY SERVICES DIVISION

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: Public Community Services Division, Wallingford
Job Posting No: 089011
Hours: First Shift, Full Time
8:30 am-5:00 pm, RDO's Saturday, Sunday
Salary: MP-69 \$95,728 annually
Closing Date: March 23, 2012

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

Knowledge, Skills and Abilities: Duties consistent with the Developmental Services Assistant Regional Director (Program Services) job classification. This position manages provision of residential and day supports, including related case management, clinical services, and facilities management for over 260 individuals. The position is responsible for one ICF/MR Regional Center, 30 Community Living Arrangements (CLA), 3 Respite Centers, 2 In-Home Day Programs and 2 Mobile Work Crews, Individual Home Support Programs for 85 individuals in locations throughout the region, and Camp Harkness. Management/supervisory responsibility includes more than 600 full and part time staff, including direct care, case management, day services, nursing, occupational and physical therapy, psychology, dietary / nutrition, facilities management, administrative/clerical, and managerial/supervisory staff. Assures receipt of case management and program support service to clients; identifies necessary programs and develops work plans to ensure service availability; participates in monitoring public and private programs, evaluation of reports and development of plans of correction as needed; assures that clients are protected from abuse, neglect and other prohibited practices; develops and implements plans of correction with the Office of Protection and Advocacy; participates in the development and implementation of contracts with private providers for the purchase of needed services and monitors the delivery of contracted services; maintains a five-year plan for clients receiving or requiring services and issues annual updates. The position holds budgetary responsibility for payroll and overtime management, as well as for all other operating expenses including capital improvements, facilities management, transportation, energy and food. Perform other related duties as required.

General Experience: Applicants must have experience in managing supports and services for persons with developmental disabilities; knowledge of principles and practices of self-determination; strong management/supervisory experience in unionized environments, strong budget/cost control experience, and thorough knowledge of / experience with federal and state regulatory requirements.

Special Requirement: Preferably QMRP qualified. Available to work evening and weekend hours. Travel is required.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Please submit a CT-HR-12 employment application which can be located at www.das.state.ct.us. Please reference the position number and provide a copy of your two (2) most recent performance appraisals or two letters of reference. All application materials must be received by 11:59pm on the closing date provided above. Appointment to this position will be made in accordance with applicable collective bargaining, statutory and SEBAC requirements.

DEPARTMENT OF DEVELOPMENTAL SERVICES
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AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.