

Department of Development Services – West Region
JOB OPPORTUNITY

Developmental Services Regional Residential Manager

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Public
Location: Northwest Center - Torrington
Job Posting No: 099891
Hours: 1st Shift ~ 8:00am – 4:30pm, RDO's Saturday, Sunday.
Salary: \$2,898.59/bi-weekly
Closing Date: January 29, 2012

Eligibility Requirement: This is a **competitive position**. Candidates must have applied for and passed the **Developmental Services Regional Residential Manager** exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

Knowledge, Skills and Abilities. Duties consistent with the Developmental Services Regional Residential Manager job Classification. This position reports directly to the Assistant Regional Director for Public Community Services in the West Region. An ICF/MR setting for a maximum of 41 individuals, two Respite Centers which supports up to 6 individuals each, from family homes; two Community Living Arrangements (CLA) each for 7 individuals, and three individualized Home Support Programs located in Danbury, Torrington, and Waterbury. This position will directly and indirectly supervise approximately 188 Direct Care, Supervisory, Nursing, Clinical, and other DDS and contracted support staff. Responsibility of the incumbent is to ensure the health and safety, ICF/MR Certification, licensing and quality standards, liaison with parent group, ensuring carry-over of services in private day settings, promoting self-determination & self-advocacy, fiscal responsibility, and adherence to all applicable Federal, State and agency statutes, regulations, policies, procedures. Other duties as related.

General Experience: Three (3) years of supervisory experience with responsibility for implementing service delivery programs in the areas of residential services or family and individual support services for persons with developmental disabilities and related conditions. Qualifying programs must provide services to twenty (20) or more clients in group homes, supported living arrangements, regional centers or an institution.

For State Employees the General Experience is interpreted as three (3) years at the level of Developmental Services Residential Program Supervisor 1 OR one (1) year at the level of Developmental Services Assistant Regional Residential Manager.

Special Requirements: Incumbents in this class may be required to be certified in accordance with Department of Developmental Services' regulations for the administration of medication by certified unlicensed personnel. Incumbents in this class will be required to travel.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

Department of Developmental Services - West Region
Rowland Government Center
55 West Main Street
Waterbury, CT 06702
Fax: 860-622-4951
Belinda.weaver@ct.gov

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.