

State of Connecticut
JOB POSTING

STATE OF CONNECTICUT
DEPARTMENT OF DEVELOPMENTAL SERVICES
South Region
104 South Turnpike Road
Wallingford, CT 06492

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

DATE: November 11, 2011

CLOSING DATE: November 22, 2011

POSITION: DEVELOPMENTAL SERVICES RESIDENTIAL PROGRAM SUPERVISOR 1
POSITION #: 099926
LOCATION: Individual and Family Support, New Haven, CT
SCHEDULE: Full Time, Monday-Friday 9:30 am-5:00 pm-evenings or weekends sometimes required

HOURS PER PAY PERIOD: 70

ELIGIBILITY REQUIREMENTS: Open to State Employees. **Candidates must have applied for and passed the Developmental Services Residential Program Supervisor 1 exam and be on the current certification list promulgated by the Department of Administrative Services. State employees currently holding the above title or those who have previously attained permanent status in this class may apply for lateral transfer.**

Those candidates appearing on Re-Employment or SEBAC lists must be given first consideration.

EXAMPLES OF DUTIES

This position is a Developmental Services Residential Program Supervisor 1 (DSRPS1) position assigned to the Individual and Family Support Division of the South Region working out of the New Haven office but covering the whole South Region. The person will report to Maureen Thomas PhD, the IFS DS Program Manager (general).

The person in this position provides supervision to 9 Family Support Workers providing in home and community supports to about 350 individuals living in their own home or their family home. The primary purpose of the program is to improve the quality of life of the individuals served, reduce family stress and help people remain in their own homes and not require institutional placements. This position also serves as the Respite Center Coordinator for the South Region and helps families served by the IFS Division.

The DSRPS1's duties include the following: Assists in development and implementation of policies, programs, scheduling and operating procedures; directs, coordinates, evaluates and monitors staff implementation of individual client teaching strategies; confers with staff on routine operational, disciplinary and special problems; evaluates performance of employees in cooperation with assigned staff; conducts in-service training on intellectual disabilities practices and procedures and care of clients; arranges and coordinates emergency responses; reviews reports of subordinates and prepares periodic operational reports; may attend interdisciplinary team and administrative meetings; may work with parent and community groups; may counsel employees on problems; may interview candidates for position openings.

EXPERIENCE & TRAINING

General Experience:

Four (4) years of experience in the care and supervision of persons with developmental disabilities.

Special Experience:

One (1) year of the General Experience must have been in a supervisory capacity at the level of a Supervising Developmental Services Worker 1 or 2.

Special Requirements:

1. Incumbents in this class may be required to be bilingual or fluent in American Sign Language.
2. Incumbents in this class may be required to travel.

Substitution Allowed:

College training, preferably in an educational, nursing or social science field, may be substituted for the General Experience on the basis of two (2) years of college education equaling one (1) year of experience to a maximum of two (2) years.

TO APPLY: Please submit a CT-HR-12 employment application which can be located at www.das.state.ct.us. Please reference the position number and provide a copy of your two (2) most recent performance appraisals or two letters of reference. All application materials must be received by 11:59pm on the closing date provided above. Appointment to this position will be made in accordance with applicable collective bargaining, statutory and SEBAC requirements.

SEND APPLICATIONS TO:

Department of Developmental Services—South Region
104 South Turnpike Road
Wallingford, CT 06492
Attn: Recruiter
Phone: (203) 294-5123
Fax: (203) 294-5160

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities and persons with disabilities.