

JOB OPPORTUNITY

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES  
WESTERN CONNECTICUT MENTAL HEALTH NETWORK (WCMHN)

HEAD NURSE – Position Number: WC101062

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

**Location:** Western Connecticut Mental Health Network  
**Program/Unit:** Young Adult Services-Community Support / Waterbury Area  
**Shift/Schedule/Hours:** 1st Shift – 8:00 a.m.-4:30 p.m. – Monday-Friday  
**Salary:** \$63,653 Annually  
**Posting Date:** November 19, 2012      **Closing Date:** November 25, 2012

**Eligibility Requirement:** State employees currently holding the above title or those who have previously attained permanent status may apply. Candidates who possess the general experience and training and special experience and training and requirement may apply.

**General Experience and Training:** Two (2) years of experience as a Registered Professional Nurse.

**Special Experience and Training:** One (1) year of the General Experience must have been working with the type of patients and/or clients serviced by the agency.

**Substitution Allowed:** A Bachelor's Degree in Nursing may be substituted for one (1) year of the General Experience.

**Special Requirement:** Incumbents in this class must possess and retain a license or temporary permit as a Registered Professional Nurse in Connecticut. Incumbents in this class must possess and retain a Valid Motor Vehicle Operator's License - incumbents in this class may be required to travel.

**Duties may include but not limited to:** Provides quality clinical services in a respectful, dignified and collaborative partnership with clients and abides by the National Standards of Nursing Practice. Provides nursing services which include assessing, coordinating, monitoring and advocating in partnership with client; documents physician's orders, orders medication, lab work and administering Decanoate IMs as needed; provides medication monitoring and delivery; provides medication assessments and education to young adult clients; coordinates client's medical care, follows up on medical appointments, acts as liaison to medical providers; ensures the provision of recovery orientated and age and developmentally appropriate services to clients in WCMHN Young Adult Services. Delivers and coordinates responsive care to clients especially during crises, hospitalizations and legal involvements; monitors clients' physical and psychological progress as indicated, participates in ongoing in-service education and staff development programs. Develops, writes and shares within a team model, a comprehensive, goal-directed treatment plan in partnership with client and significant others as indicated; monitors and provides education to clients and their families regarding mental illness, mental health and medication; develops knowledge base and skills in treating clients with psychosexual/sex offending behaviors, PDD, trauma and substance abuse, provides accurate and timely information about medications to staff and clients, including benefits and side effects of medications, identifies high risk drug interactions and appropriate intervention strategies, consult with team physician for appropriate follow-up care, attend required meetings, including but not limited to, supervision meetings, report incidents as delineated by WCMHN policy, participates in process improvement activities, comply with ethical standards, maintain client and Program safety, provides and receives information utilizing computer technology, including e-mail to perform job functions, provide CPR and first aid as necessary, perform safe work practices, observe all confidentiality and client's rights regulations, maintain current State of Connecticut Registered Nurse license, maintain valid/current Motor Vehicle Operator's License, works overtime as required.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

**To be considered for this position:**

1. **DMHAS employees who are lateral transfer candidates** (ex. Head Nurse applying to a Head Nurse posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotion/demotion candidates** must submit pages 1-7 of the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All Other Candidates:** Individuals must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application. The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).

**PLEASE SEND APPLICATIONS TO:**

**Angela M. Baker, Human Resources Associate – 203-805-6411**

1) **Email:** [Angela.Baker@ct.gov](mailto:Angela.Baker@ct.gov)

**OR**

2) **Fax:** (203) 805-6432

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at [www.ct.gov/dmhas/employmentopportunities](http://www.ct.gov/dmhas/employmentopportunities). **AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. (P-1)