

JOB OPPORTUNITY  
DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES (DMHAS)  
WESTERN CONNECTICUT MENTAL HEALTH NETWORK (WCMHN)

**SUPERVISING CLINICIAN – WC104642**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public  
**Position Number:** WC104642  
**Program/Unit:** Access Center - Waterbury Area Office  
**Shift/Schedule/Hours:** 1st Shift – 8:00 a.m.-4:30 p.m. – Monday-Friday – 40 Hours/Week  
**Annual Salary:** \$77,241  
**Posting Date:** May 3, 2013 **Closing Date:** May 9, 2013

**Duties may include but not limited to:** The Program Supervisor provides clinical and administrative supervision for the WCMHN Waterbury Area Access Center. The Access Program incorporates Intake, Mobile Crisis, CIT, Jail Diversion and CORP. The Program supervisor is responsible to supervise and oversee the Clinical Social Worker Associates within the Access Center; Responsible to provide oversight to the Intake Program which provides information, intake assessment and referral for individuals with psychiatric and related substance issues for WCMHN-Waterbury Area. Reviews all requests for services submitted to agency, determines and recommends client eligibility for agency services, assist program staff in determining level of care needs, acts as liaison with other programs, agencies and outside officials regarding the Access Center; Responsible to provide oversight clinically and administratively to the Forensic programs (CORP, Jail Diversion); Represents the agency via meetings with the court personnel, the local hospitals and other community agencies. Facilitate weekly staff meetings, weekly recovery treatment planning and daily rounds. Must have considerable knowledge of relevant agency policies and procedures, considerable knowledge of mental health treatment, principles, and values of community based care, considerable knowledge of psychiatric rehabilitation principles, considerable knowledge of mental illness and crisis intervention concepts, considerable knowledge of a variety of intervention and support strategies, knowledge of psychotropic medications, knowledge of entitlement and benefit programs, knowledge of societal, cultural and gender issues as they impact upon mental illness, May provide group treatment for the agency in IMR, IDDT Trauma and other modalities, considerable interpersonal skills, considerable oral and written communication skills, considerable facilitation, collaboration and conflict resolution skills, ability to delegate authority, ability to plan and organize effectively, ability to develop and maintain effective relationships with community representatives and staff, supervisory ability; Ability to evaluate and act in crisis situations, Provide recovery oriented practice. Participates in meetings; maintains accurate, up to date medical records; demonstrates basic computer skills, ability to comply with agency attendance and work rule requirements, ability to perform CPR and first aid, current knowledge of safe work practice. Performs related duties as required.

**General Experience:** Seven (7) years of professional health care experience in a psychiatric setting.

**Special Experience:** Two (2) years of the General Experience must have been at a lead level responsible for coordinating the work of a unit or team of professionals in a psychiatric setting. **Note:** For State Employees the lead level is interpreted at the level of a Clinical Social Worker Associate for social work discipline.

**Substitutions Allowed:** 1. College training may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree. 2/ A Master's Degree in a health care field related to one of the disciplines in the Special Experience may be substituted for one (1) additional year of the General Experience.

**Special Requirements:** Incumbents in this class must possess and retain a current license as a Clinical Social Worker, a licensed Marital and Family Therapist, a licensed Professional Counselor, or as a Registered Professional Nurse in the State of Connecticut. Must possess and retain a current/valid Motor Vehicle Operator's License. May be required to travel.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

**To be considered for this position:**

- DMHAS employees who are lateral transfer candidates** (ex. Supervising Clinician applying to a Supervising Clinician posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
- DMHAS employees who are promotion/demotion candidates** must submit pages 1-7 of the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
- All Other Candidates:** Individuals must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application. The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).

**PLEASE SEND APPLICATIONS TO:**

**Angela M. Baker, HR Director – 203-805-6411**

**1) Email: Angela.Baker@ct.gov**

**OR**

**2) Fax: (203) 805-6432**

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at [www.ct.gov/dmhas/employmentopportunities](http://www.ct.gov/dmhas/employmentopportunities). **AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. (P-1)