State of Connecticut
JOB POSTING

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
CAPITOL REGION MENTAL HEALTH CENTER
JOB OPPORTUNITY
CLINICAL SOCIAL WORKER (SPANISH-SPEAKING)

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Public

Location: 500 Vine Street, Hartford, CT 0611

Job Posting No: CR105526-4

Hours: 1st shift, Monday through Friday, 8:00 a.m. to 4:30 p.m. – 40 hours per week

Salary Range: $68,762.00 to $92,922.00

Posting Date: December 24, 2013 **Closing Date:** December 30, 2013

Duties may include but not limited to: Function as a member of a multidisciplinary intensive clinical case management outpatient team which provides services to individuals between the ages of 18-26 who present with a multitude of behavioral health problems including but not limited to, severe trauma, sexual behavior problems, pervasive developmental disorders, substance use, impulsive disorders and other behavioral health problems, most of them transitioning from DCF residential programs or the hospital . Serves as the primary clinician of record of an assigned caseload of approximately 20-25 young adults; including those referred to the Hilltop Supervised Apartment Program which provides residential/life skills training and rehabilitative services (24hrs a day, 7 days a week) to 10 young adults, and other specialized residential programs (FOCUS, etc.). The CSW independently provides highly skilled clinical treatment/ substance abuse services to young adults who present with complex psychological and social problems, including individual, family and group therapies; conducts comprehensive clinical assessments, identifies risk issues, develops and implements recovery plans that are person centered and recovery oriented. Actively participates in the assessment, evaluation, design and implementation of transition plans for adolescents referred to YAS by the DMHAS Office of the Commissioner, who are residing in DCF funded programs and that may pose placement/disposition challenges, to identify obstacles and make recommendations; is responsible for the clinical coordination of treatment/services including the interface with the residential programs as well as other agencies and providers. The CSW Documents in the medical records as per policies and procedures, audits medical records documentation to ensure quality and compliance, performs clinical direct care duties and performs other related duties as assigned.

General Experience and Training: Incumbents in this class must possess and retain a license to practice clinical social work pursuant to Sec. 20-195 (m) through (r) of the Connecticut General Statutes.

Special Requirements:

- Incumbents must possess and retain a current motor vehicle operator's license and are required to travel.
- **Incumbents are required to have ability in Spanish oral and written communication.**

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status or candidates who possess the general and special experience and training may apply.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

E-Mail: crmhcrecruitment@ct.gov OR Fax: (860) 297-0931

Ramona Sablón, Human Resources Specialist

Capitol Region Mental Health Center – Human Resources Division
500 Vine Street, Hartford, CT 06116

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.