

**NAUGATUCK VALLEY COMMUNITY COLLEGE
EDUCATIONAL ASSISTANT (BUSINESS & INDUSTRY INSTRUCTOR)
Community College Professional 18 (Grant-funded, non-tenure track position)**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: Naugatuck Valley Community College – Danbury, CT

Minimum Salary: \$63,093, annual approximate, plus excellent medical insurance, retirement and related fringe benefits.

Application Deadline: August 7, 2015

Anticipated Start: December 2015

Minimum Qualifications:

Master's degree in Manufacturing/Mechanical Engineering with a minimum of two years of experience in a related field leading to expertise in the subject areas; or a combination of education, training and experience which would lead to the competencies required for successful performance of the position's essential duties.

Applicants who do not meet the minimum qualifications as stated are encouraged to put in writing precisely how their background and experience have prepared them for the responsibilities of this position. They must also provide appropriate references. Exceptions to the degree requirements may be made for compelling reasons.

Responsibilities:

Under the direction of the Advanced Manufacturing Technology Center Program Director, the Business and Industry Instructor teaches courses at a Community College in such subject areas as applied computer use, mathematics, blueprint reading and set up and operation of complex machine tools. The Instructor provides both classroom lecture and "hands-on" shop instruction. In addition, the Instructor will be responsible for preparing course materials, syllabi and instruction outlines to fit the learning needs of assigned students and for being appropriately prepared for lectures and shop demonstration. The incumbent is required to maintain currency in the position's required fields of professional expertise and competencies. This position will require a strong collaboration with area manufacturers and vendors to stay abreast of the latest technology, and industry needs. This position will also include overall responsibility for the evening cohort. Within applicable contractual provisions, teaching faculty and non-teaching professional staff are committed to the operation of the college five days a week, which may include evenings, Saturdays or Sundays.

Application Instructions:

Complete position announcement and application instructions are available on the NVCC web site at:

<http://www.nv.edu/Offices-Departments/Administration/Human-Resources/Employment/ArtMID/5049/ArticleID/1656/Educational-Assistant-Business-and-Industry-Instructor>

THIS APPOINTMENT IS FOR A GRANT FUNDED POSITION AND IS SUBJECT TO IMMEDIATE TERMINATION IN THE EVENT OF REDUCTION OR ELIMINATION OF FUNDING.

All employment, if offered, is contingent upon proof of citizenship or employability under the requirement of the Immigration Reform and Control Act (IRCA). Naugatuck Valley Community College is an Affirmative Action/Equal Opportunity Employer, M/F. Protected group members are strongly encouraged to apply. This program (or event) is funded (in part) by the Connecticut Advanced Manufacturing Initiative (CAMI), a Trade Adjustment Assistance Community College and Career Training grant, as implemented by the Employment and Training Administration, U.S. Department of Labor. CAMI is an equal opportunity program. Auxiliary aids and services are available upon request to individuals with disabilities.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

Continuing Notice of Nondiscrimination: Naugatuck Valley Community College does not discriminate on the basis of race, color, religious creed, age, sex, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, sexual orientation, gender identity and expression or genetic information in its programs and activities. In addition, the College does not discriminate in employment on the additional basis of veteran status or criminal record. The following individual has been designated to handle nondiscrimination policies regarding disability policies: Robert Divjak, Director of Facilities/Section 504/ADA Coordinator, Room C216, Naugatuck Valley Community College, 750 Chase Parkway, Waterbury, CT 06708; 203-575-8235. The following individual has been designated to handle nondiscrimination policies regarding sex discrimination as well as other forms of prohibited discrimination: Jacquie Swanson, Associate Director of Human Resources/Title IX Coordinator, Room K704, Naugatuck Valley Community College, 750 Chase Parkway, Waterbury, CT 06708; 203-575-8043. All necessary qualifications and application instructions are listed above. Any inquiries should be directed to the Department of Human Resources.