

WESTERN CONNECTICUT STATE UNIVERSITY
JOB OPPORTUNITY
POLICE OFFICER

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: Public – Certified Police Officers Only

Location: WCSU, Danbury, Connecticut

Salary: \$53,540 – \$70,449

Work Hours: Must be available for all shifts, holidays
& weekends

Job Posting No: 056248

Closing Date: Monday, February 8, 2016

Duties consistent with the State of Connecticut DAS Job Specification. Responding to emergencies and requests for assistance; conducting criminal investigations; applying for arrest and search warrants; enforcing motor vehicle and criminal statutes; effecting criminal arrests; issuing parking tickets; motor vehicle infractions and summonses; completing arrest paperwork; transporting prisoners to lockup; testifying in court; mentoring students, speaking with public groups and organizations; performing dispatching duties; monitoring video and perimeter alarm systems; performing property checks and all associated duties; providing public direction at events and in the course of daily patrol; traffic control; providing escorts for currency deposits; periodic patrols in police cruiser, police issued mountain bike and on foot.

Example of Duties: The Police Officer may perform a combination or concentration of the following functions on a fixed or rotating basis as directed by the agency: 1) Security: Provides crowd control at various events and activities; monitors designated areas to ensure physical security and authorized access in order to prevent theft, trespass, vandalism or violation of state statutes or regulations; gives directions and routine information to the public; participates in evacuation activities in event of fire, bomb threats or other potential disasters; operates firefighting apparatus if needed; may conduct cruiser or foot patrols; may conduct bicycle patrols as weather permits; 2) Protection: Provides traffic and/or crowd control; assesses nature of further assistance needed and makes timely and appropriate arrangements; may gather background information and provide threat assessments regarding high risk locations, safety of persons or property, biological or physical threats; may respond to emergency situations and provide CPR or first aid to injured parties; may transport or escort couriers with currency and prisoners or Absent Without Leave (AWOL) persons; may assist in search for escaped patients or inmates; may assist State Police in investigation of major criminal acts; may be required to maintain building security and perform patrol duties at time of heightened alert level under Homeland Security procedures; 3) Enforcement: Directs traffic and enforces motor vehicle and parking regulations; may initiate and conduct criminal and other investigations of violations, suspicious activities or reports of; 4) Administration: Records information; applies for and serves arrest warrants; processes paperwork on arrests and activity reports; arranges surety and non-surety bond payments or Written Promise to Appear (WPA); provides court testimony; conducts special programs, projects and services as required; may process arrested individuals including determining charges, fingerprinting, photographing, initiating National Crime Information Computer (NCIC) check, searching, removing and inventorying personal belongings and transporting arrested persons to lock up; may conduct various safety training, certification and/or recertification courses; may perform minor equipment repairs; may make public presentations regarding crime prevention and safety; may serve as dispatcher; performs related duties as required.

Supervision Received/Exercised: Works under the general supervision of a Police Lieutenant, Police Sergeant, Conservation Enforcement Sergeant or other employee of higher grade. May have lead responsibility over support staff or assigned programs.

Minimum Qualifications Required Knowledge, Skill & Ability: Knowledge of police and security practices and procedures; knowledge of relevant state and federal laws, statutes and regulations; knowledge of traffic and crowd control practices and procedures; knowledge of criminal law and court procedures; considerable interpersonal skills; oral and written communication skills; ability to analyze emergency situations and develop effective courses of action; ability to utilize computer software.

Experience & Training: General Experience: Certification as a law enforcement officer in the State of Connecticut pursuant to regulations promulgated by the Connecticut Police Officer Standards and Training Council. **Note:** Candidates with a pending certification status may be employed on a temporary basis pending re-certification by the Connecticut Police Officer Standards and Training Council. **Substitution Allowed:** Successful completion of prescribed training and probationary requirements set forth in the class of Protective Services Trainee.

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Special Requirements: 1) Applicants must be United States citizens; 2) Candidates for this class are subject to selection standards pursuant to Section 7-294-a-e of the Connecticut General Statutes and the regulations of the Connecticut Police Officer Standards and Training Council; 3) Incumbents in this class must possess and maintain authority from the Commissioner of Emergency Services and Public Protection to “arrest and present before a competent authority any person for any offense committed within his precinct.” (Connecticut General Statutes 29-18 and/or 10a-142); 4) Incumbents in this class must possess and maintain certification as a law enforcement officer in the State of Connecticut pursuant to Section 7-294-a-e of the Connecticut General Statutes and the regulations promulgated by the Connecticut Police Officer Standards and Training Council. Loss of certification will result in removal from the class; 5) Incumbents in this class may be required to maintain certifications pursuant to the regulations of the Connecticut Police Officer Standards and Training Council and/or agency requirements; 6) Incumbents in this class must possess and maintain a valid Motor Vehicle operator’s license. Incumbents in this class may be required to obtain and retain Emergency Medical Technician (EMT) certification; 7) Incumbents in this class must be eligible and qualified to bear arms; 8) Incumbents in this class may be required to travel.

Working Conditions: Incumbents in this class may be exposed to unpleasant and/or dangerous situations which could cause injury or loss of life, to uncomfortable weather conditions and/or to confinement within a vehicle for prolonged periods.

Note: Non-Examined refers to Section 5-219 of the Connecticut General Statutes which permits appointment of candidates to competitive positions without formal examination when a professional license, professional degree, accreditation or certificate is a mandatory requirement for appointment to a class.

Physical Requirements: Incumbents in this class must have general good health, be free from any disease or injury which would impair health or usefulness and possess and retain sufficient physical strength, stamina, agility, endurance and visual and auditory acuity required, to perform the duties of the class. A physical fitness assessment will be required of all applicants; a comprehensive medical examination, including a controlled substance screening, will be required of all applicants upon a conditional offer of employment.

Character Requirements: WCSU Police department's hiring testing process includes but is not limited to: Written Test, Physical Agility Test, Oral Board, Chief's Interview, Background Investigation, Drug Screening Test, Polygraph Examination, Psychological Examination, and Medical Examination.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable. Individuals with Reemployment/SEBAC rights must be given first preference for this position.

Application Instructions: Interested applicants must submit a WCSU Application of Employment to the Human Resources Department, University Hall, Room 115, 181 White Street, Danbury, CT 06810. WCSU Employment Applications are available at http://wcsu.edu/hr/forms/EmploymentForms/WCSU_Employment_Application_Fillable_Form.pdf. Applications should be emailed to hrpositions@wcsu.edu. In Subject Line of Email, reference Your Last Name – Police Sergeant.

Application Deadline: Applications must be received or postmarked no later than **Monday, February 8, 2016**. Late applications will not be accepted.

In accordance with policy, all candidates for employment at Western Connecticut State University are subject to a pre-employment background investigation, including criminal background check, federal sanctions, and reference checks. Selection for employment is contingent upon satisfactory completion of the background investigation.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.