

DEPARTMENT OF DEVELOPMENTAL SERVICES – SOUTH REGION  
JOB OPPORTUNITY  
CERTIFIED OCCUPATIONAL THERAPY ASSISTANT

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Public  
**Position:** Certified Occupational Therapy Assistant  
**Location:** Norwich, CT  
**Job Posting No:** 108593  
**Hours:** Full Time (75 hrs biweekly) 8:30AM – 4:30PM  
**Salary:** XN 18 \$48,834 - \$65,283 (New employees to state service start at the beginning of the range)  
**Closing Date:** August 11, 2014

**Examples of Duties:** In occupational therapy performs paraprofessional evaluations of clients including reflex testing, range of motion, muscle strength testing and sensory awareness; trains clients in personal skills essential for privacy and independence including self-feeding, personal hygiene, dressing, bathing, grooming, communication skills, etc; designs therapy intervention programs; under supervision of a licensed occupational therapist, determines need for adaptive equipment, assists in development of treatment plans and implements direct occupational therapy interventions; trains direct care staff to implement programs; implements physicians therapy orders; performs related duties as required.

**Knowledge, Skills and Abilities:** Basic knowledge of principles and practices of occupational therapy; considerable skill in application of occupational therapy techniques; interpersonal skills; leadership skills; ability to design paraprofessional therapy interventions; ability to recognize change and to report/record pertinent information.

**General Experience:** Incumbents in this class must possess and maintain a license as a Certified Occupational Therapy Assistant issued by the Connecticut State Department of Public Health in accordance with the applicable Connecticut General Statutes.

**Preferred Experience:** Preference will be given to applicants with demonstrated experience working with individuals with intellectual and developmental disabilities.

**Working Conditions:** Incumbents in this class may be required to lift and restrain patients/clients; may have some exposure to infectious/communicable diseases and to some risk of injury from assaultive or abusive patients/clients; on occasion may be exposed to moderately disagreeable conditions.

**Special Requirements:**

1. Incumbent must possess and retain a valid motor vehicle license.
2. Incumbent will be required to travel.
3. Incumbent must be willing to work off-shift hours as needed.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Procedure for All Applicants:** Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at [www.das.state.ct.us/exam](http://www.das.state.ct.us/exam). Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

**All application materials must be received by 11:59 p.m. on the closing date indicated above.**

**Incomplete application materials will not be considered.**

**Send application materials to:**

**Department of Developmental Services — South Region  
35 Thorpe Avenue, Third Floor, Wallingford, CT 06492  
Attn: Recruiter**

**Email: [DDS.SR.Recruiting@ct.gov](mailto:DDS.SR.Recruiting@ct.gov) Phone: 203-294-5122 Fax: 860-920-3035**

**Application materials can be emailed, faxed, or mailed**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.