



DEPARTMENT OF DEVELOPMENTAL SERVICES
CENTRAL OFFICE
JOB OPPORTUNITY
OCCUPATIONAL THERAPIST

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: 460 Capitol Ave., Hartford (Birth to Three Division)
Job Posting No: 15915
Hours: 35 hours/week – Monday - Friday (1st shift)
Salary: \$61,971 * – \$83,747 (HC-25) *employees new to state service start at beginning of range
Closing Date: February 2, 2015

Examples of Duties:

Participates in planning and delivering training. Consults on policy and procedures regarding provision of evidence based practices under IDEA Part C. Provides clarification of issues that arise with families and providers around the unique services provided by an OT. Develops guidelines around provision of OT services to infants, toddlers and families; performs related duties as required.

General Experience: Incumbents in this class must possess and maintain licensure as an Occupational Therapist issued by the Connecticut State Department of Public Health in accordance with the applicable Connecticut General Statutes.

Special Requirements:

1. Incumbent must be flexible and willing to work occasional evening and weekend hours to meet the needs of the agency and the individuals served.
2. Incumbents in this class may be required to possess and retain a valid Motor Vehicle Operator's license.
3. Incumbents in this class will be required to travel statewide.

Preferred Skills & Experience:

- Experience developing and conducting training and providing technical assistance.
- Experience working with infants and toddlers under Part C of IDEA.
- Experience with developing on-line learning modules.
- Strong organizational and time management skills.
- Good computer skills including Outlook, Word, PowerPoint, etc.
- Strong written, oral, and interpersonal communication skills.
- Ability to function well independently and as part of a team.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Procedure for All Applicants:

Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at www.das.state.ct.us/exam. Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

All application materials must be received by 11:59 p.m. on the closing date indicated above.

Incomplete application materials will not be considered.

Send application materials to:

**Department of Developmental Services — Central Office
460 Capitol Avenue
Hartford, CT 06106**

Attn: Ms. Selestian Patterson

Email: DDS.CO.Recruiting@ct.gov Phone: 860-418-6129 Right Fax: 860-920-3045

Application materials can be emailed, faxed, or mailed.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.