

**UCONN HEALTH**  
**JOB OPPORTUNITY**  
**Instructional Technology Specialist**  
**Office of the CIO**

**[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)**

**Open To:** The Public  
**Location:** Farmington  
**Job Posting No:** 2015-216  
**Hours:** Monday – Friday 8:00 am to 4:30 pm  
**Salary:** To be determined  
**Closing Date:** Open until filled

This position is accountable for supporting, managing and developing educational materials for Faculty Instructional Technology Services (FITS).

**Knowledge, Skills and Abilities:** In-depth knowledge of and experience in online instructional development; proficiency with Microsoft office products; standard web technologies, languages and authoring tools, graphic/multimedia development tools; knowledge and experience with distributive course management systems; excellent knowledge and ability to apply project management skills and techniques; strong interpersonal skills and the ability to motivate faculty and students; ability to communicate effectively (oral and written); ability to problem solve while assisting a variety of users; knowledge of laws, regulations or guidelines applicable to information technology/education technology.

**General Experience:** Seven (7) years' experience in programming/development with special emphasis on educational technology, web development, authoring programs and systems troubleshooting.

**Substitution Allowed:** Any combination of education and/or experience from which comparable knowledge, skill and abilities have been achieved.

**Special Requirement:**

- Professional experience with web design, development, implementation and documentation.
- Competency with web development languages including HTML, CCS and Web Scripting Languages (JavaScript, JQuery, etc...)

**Preferred Requirement:**

- Microsoft SQL / Database Knowledge a plus
- Development experience using Adobe ColdFusion
- Bachelor's degree in Computer Science, Information Science or a related field or equivalent experience
- Ability to support laptops and mobile devices, including the use of standard desktop imaging tools.
- Some experience implementing active learning concepts in support of the flipped classroom and online learning
- Proven ability to manage complex projects, work independently as well as collaboratively and complete tasks on time with minimal supervision
- Ability to research and implement new technologies in support the curriculum

**Examples of Duties:**

Coordinates daily functions for the department including troubleshooting and maintaining hardware, software, networking and user assistance; assists in coordinating activities relative to effective use of hardware/software in education; monitors usage of hardware/software; uses a variety of multimedia and learning technology tools to assist faculty and students in developing and implementing instructionally sound courses; tutorials and presentations; develops and leads workshops for faculty and students relating to the use of development software tools; serves as expert resources for complex educational applications and track trends in technology; project manager/team leader as needed; continues to introduce and implement emerging educational technologies, assisting faculty with its development; works collaboratively with other UCHC departments to provide appropriate curricular support; maintains technological knowledge by keeping current with changing technologies; performs all duties of Academic Computing Specialists and other related duties as required.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Interested and qualified candidates who meet the above requirements please apply to: <https://jobs.uchc.edu> and reference search code 2015-216. Cover letter, resume and references may be uploaded at the time you apply on-line.

**UNIVERSITY OF CONNECTICUT HEALTH CENTER  
16 MUNSON ROAD  
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*The University of Connecticut Health Center is an affirmative action employer in addition to an EEO and M/F/V/PwD employer*