

JOB OPPORTUNITY

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
WESTERN CONNECTICUT MENTAL HEALTH NETWORK (WCMHN)

HEAD NURSE – WC25898

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Location: Western Connecticut Mental Health Network
Program/Unit: Community Support Program-C / Waterbury Area
Shift/Schedule/Hours: 1st Shift - Monday-Friday – 8:00 a.m.-4:30 p.m. - 40 Hours/Week
Salary: \$63,653 Annually
Posting Date: October 31, 2012 **Closing Date:** November 6, 2012

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status or candidates who possess the general and special experience and training may apply.

General Experience and Training: Two (2) years of experience as a Registered Professional Nurse.

Special Experience and Training: One (1) year of the General Experience must have been working with the type of patients and/or clients serviced by the agency.

Substitution Allowed: A Bachelor's Degree in Nursing may be substituted for the one (1) year of the General Experience.

Special Requirement: Incumbents in this class must possess and retain a license or temporary permit as a Registered Professional Nurse in Connecticut. Incumbents in this class must possess and retain a Valid Motor Vehicle Operator's License - incumbents in this class may be required to travel.

Duties may include but not limited to: Provide ongoing, daily nursing services which include assessing, coordinating, monitoring and advocating in partnership with client. Provide quality clinical/rehabilitation services in a respectful, dignified and collaborative partnership with client and abides by the National Standards of Nursing Practice. Provide multiple service contacts and outreaches to clients in the agency and in the community. Works collaboratively with clients and other programs to increase natural supports and achieve community integration. Delivers nursing services in a direct, face-to-face contact with client at least 50% of working hours. Documents physician's orders, orders medication, lab work and administering Decanoate IMs as needed. Provide medication assessments and education to clients, coordinates client's medical care, and follows up on medical appointments, acts as liaison to medical providers. Services may include assisting clients to develop an understanding of their medications, providing education to clients concerning their illness and the use of substances when indicated, hygiene, interpersonal skills, providing transportation to appointments; medication delivery and monitoring.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (ex. Head Nurse applying to a Head Nurse posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotion/demotion candidates** must submit pages 1-7 of the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All Other Candidates:** Individuals must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application. The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).

PLEASE SEND APPLICATIONS TO:

Angela M. Baker, Human Resources Associate – 203-805-6411

1) Email: Angela.Baker@ct.gov

OR

2) Fax: (203) 805-6432

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. (P-1)