

**NAUGATUCK VALLEY COMMUNITY COLLEGE  
JOB OPPORTUNITY  
DIRECTOR OF THE CENTER FOR JOB PLACEMENT AND COLLEGE OPPORTUNITIES  
CCP-19, 12-MONTH, TENURE TRACK POSITION**

**[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)**

**Open To:** The Public

**Location:** Naugatuck Valley Community College

**Minimum Salary:** \$68,419, approximate annual (subject to collective bargaining increase), plus excellent medical insurance, retirement and related fringe benefits.

**Closing Date:** March 11, 2016

**Anticipated Start:** Spring 2016

**MINIMUM QUALIFICATIONS:**

Master's degree in an appropriately relevant field together with from two to five years of experience in a related field with one to two years of experience in the supervision of others.

Applicants who do not meet the minimum qualifications as stated are encouraged to put in writing precisely how their background and experience have prepared them for the responsibilities of this position. They must also provide appropriate references. Exceptions to the degree requirements may be made for compelling reasons.

**RESPONSIBILITIES:**

Under the supervision of the Provost and Senior Dean of Administration, the Director manages a comprehensive program of assisting students and alumni to develop career plans; prepares students to seek employment; provides advice and assistance with college transfer and application process, in some cases, with highly competitive need-blind institutions in the Northeast; assists with internships, cooperative education and workforce transition; and develops job opportunities for students at a Community College. The position supervises professional and support staff of the Center for Job Placement and College Opportunities.

**Application Instructions:** For complete application instructions, please go to the Naugatuck Valley Community College website at [Director of the Center for Job Placement and College Opportunities Position Announcement](#)

All employment, if offered, is contingent upon proof of citizenship or employability under the requirement of the Immigration Reform and Control Act (IRCA).

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

Continuing Notice of Nondiscrimination: Naugatuck Valley Community College does not discriminate on the basis of race, color, religious creed, age, sex, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, sexual orientation, gender identity and expression or genetic information in its programs and activities. In addition, the College does not discriminate in employment on the additional basis of veteran status or criminal record. The following individual has been designated to handle nondiscrimination policies regarding disability policies: Robert Divjak, Director of Facilities/Section 504/ADA Coordinator, Room C216, Naugatuck Valley Community College, 750 Chase Parkway, Waterbury, CT 06708; 203-575-8235. The following individual has been designated to handle nondiscrimination policies regarding sex discrimination as well as other forms of prohibited discrimination: Jacquie Swanson, Associate Director of Human Resources/Title IX Coordinator, Room K704, Naugatuck Valley Community College, 750 Chase Parkway, Waterbury, CT 06708; 203-575-8043.

All necessary qualifications and application instructions are listed above. Any inquiries should be directed to the Department of Human Resources.