

**CONNECTICUT HOUSING FINANCE AUTHORITY
LOAN SPECIALIST TRAINEE**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: 999 West Street Rocky Hill, CT 06067
Hours: 7.50 hour days, 37.50 workweek
Closing Date: July 6, 2016

The Connecticut Housing Finance Authority is inviting applications for a full-time Loan Specialist trainee position.

Examples of Duties: Training will lead to the following duties - To support the recovery of funds to CHFA on foreclosed properties and maintain accurate data in the default servicing and REO systems for the delinquent CHFA single family loans from servicers' submitted reports.

Minimum Qualifications: Minimum BS/BA degree in business, finance or accounting.

Knowledge and Skills: Must have strong Excel and Word skills, attention-to-detail, and excellent written communication skills.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and salary requirements to:

**CONNECTICUT HOUSING FINANCE AUTHORITY, HUMAN RESOURCES DEPARTMENT
VIA WWW.CHFA.ORG UNDER CAREER OPPORTUNITIES**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.