



GATEWAY COMMUNITY COLLEGE  
JOB OPPORTUNITY  
**SEARCH EXTENDED**

State of Connecticut  
**JOB POSTING**

## POLICE OFFICER

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

STATE EMPLOYEES WHO ARE CURRENTLY CLASSIFIED AT THIS LEVEL OR PREVIOUSLY ATTAINED PERMANENT STATUS IN THIS CLASSIFICATION WILL BE CONSIDERED FOR LATERAL TRANSFER.

**Open To:** CERTIFIED POLICE OFFICERS  
**Location:** Gateway Community College 20 Church Street New Haven, CT  
**Job Posting No:** Cert# 0162672 Position# 00114713  
**Hours:** Full-time, 40 hrs/wk. Monday-Friday must be available to work all shifts, holidays and weekends.  
**Salary:** \$53,540 (PS-11) approximate annual, plus excellent State supported fringe benefits.  
**Closing Date:** **Open until filled. Resume review will begin on September 26, 2016.**

**GENERAL EXPERIENCE:** Gateway Community College is currently accepting applications from current Connecticut POSTC Certified Police Officers for the position of Police Officer. Applicants must be either active Connecticut POSTC Certified Police Officers in good standing with their current department, or have retired in good standing possessing POSTC Police Officer certification status.

**SUPERVISION:** Works under the general supervision of a Police Sergeant or other employee of a higher grade. May have lead responsibilities over support staff.

**EXAMPLES OF DUTIES:** Officers are responsible for the protection of life and property, as well as the enforcement of State laws as well as College rules and regulations, for Gateway Community College. Duties consistent with the State of Connecticut Job Specification. Responding to emergencies and requests for assistance; conducting criminal investigations; applying for arrest and search warrants; enforcing motor vehicle and criminal statutes; effecting criminal arrests; issuing parking tickets; motor vehicle infractions and summonses; completing arrest paperwork; testifying in court; speaking with public groups and organizations; performing dispatching duties; monitoring video and perimeter alarm systems; performing property checks and all associated duties; providing public direction at events and in the course of daily patrol; traffic control; perform related duties as required.

**MINIMUM QUALIFICATIONS REQUIRED:**

**KNOWLEDGE, SKILLS & ABILITIES:** Knowledge of police and security practices and procedures; knowledge of relevant state and federal laws, statutes and regulations; knowledge of traffic and crowd control practices and procedures; knowledge of criminal law and court procedures; considerable interpersonal skills; oral and written communication skills; ability to analyze emergency situations and develop effective courses of action to same; ability to utilize computer software.

**PREFERRED SKILLS AND ABILITIES:** Two (2) years' experience as a POSTC certified Police Officer. Utilizes community based policing philosophies.

**REQUIREMENTS & WORKING CONDITIONS: Special Requirements:** Applicants must be United States citizens; Incumbents in this class are required to maintain certification as a Police Officer pursuant to the regulations of POSTC and/or agency requirements; must possess and retain a valid Connecticut Motor Vehicle Operator license; must be eligible and qualified to bear arms. **Physical Requirements:** Incumbents in this class must possess general good health, be free from any disease or injury which would impair health or usefulness and possess and retain sufficient physical strength, stamina, agility and visual and auditory acuity to perform the duties of this class. Background Investigation, Drug Screening Test, Polygraph Examination, Psych evaluation, and Medical Examination will be required of all applicants upon a conditional offer of employment. **Working Conditions:** Incumbents in this class may be exposed to unpleasant and/or dangerous situations which could cause injury or loss of life.

**NOTE:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable. Individuals with Reemployment/SEBAC rights must be given first preference for this position.

**APPLICATION PROCEDURE:** Interested and qualified candidates who meet the above requirements should submit a cover letter, a State of Connecticut Application for Examination or Employment (CT-HR-12), and two (2) letters of professional references from current or former Supervisors or Managers. The CT-HR-12 application form may be downloaded from the State of Connecticut's Department of Administrative Services' website at: [www.das.state.ct.us/exam/default.asp#APPLICATION](http://www.das.state.ct.us/exam/default.asp#APPLICATION). In lieu of references, State employees must submit copies of their two (2) most recent performance evaluations.

**Gateway Community College  
Human Resources Office  
20 Church Street  
New Haven, CT 06510**

Electronically submitted packets preferred to [LCorbeil@gwcc.commnet.edu](mailto:LCorbeil@gwcc.commnet.edu)  
Please reference the job title in the subject line when submitted electronically.

\*Incomplete or late application packages may be discarded. Please note that due to the large volume of applications received, we are unable to field phone inquiries and confirm receipt of applications.

**Continuing Notice of Nondiscrimination**

Gateway Community College does not discriminate on the basis of race, color, religious creed, age, gender, gender identity or expression, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, veteran status, sexual orientation, genetic information or criminal record. The following persons have been designated to handle inquiries regarding the non-discrimination policies: Dean of Students, Wilson Luna at 203-285-2210 or Learning Disabilities Specialist, Ronald Chomicz at 203-285-2234.

**GATEWAY COMMUNITY COLLEGE IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER, M/F.  
PROTECTED GROUP MEMBERS ARE STRONGLY ENCOURAGED TO APPLY.**