



State of Connecticut
JOB POSTING

**DEPARTMENT OF ADMINISTRATIVE SERVICES
JOB OPPORTUNITY
Information Technology Analyst 2
APPLICATION SERVICES DIVISION**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Open to candidates on a current examination list

Location: 55 Farmington Avenue, Hartford, CT 06106

Job Posting No.: 3774

Hours: Monday through Friday, 35 hours per week – 1st shift

Salary: \$74,945 - \$94,975 (EU 28)

Closing Date: August 25, 2015

The Department of Administrative Services is currently accepting applications for an Information Technology Analyst 2 position within the Core-CT HRMS unit. This position will primarily be responsible for providing systems development, programming, and production support within the PeopleSoft HRMS application which includes support for the Time and Labor, Human Resources, Payroll, and Benefits modules.

On-going production support activities include: research and analysis to resolve technical issues by redesigning, programming, testing and implementing solutions; working closely with the functional team to design and program automated solutions to meet changing business needs; providing technical consultation on the integration and operation of the modules to both technical and functional staff; developing SQL to troubleshoot issues; monitoring and supporting interface processing; developing and maintaining technical documentation.

This position will also be primarily responsible for assisting in the design and implementation of a recruitment module anticipated for eventual statewide roll-out.

Eligibility Requirement:

Candidates must have applied for and passed the Information Technology Analyst 2 examination and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

Knowledge, Skill and Abilities:

Considerable knowledge of IT equipment and diagnostic tools; considerable knowledge of principles and techniques of systems analysis, design, development and programming, considerable knowledge of principles of information systems; considerable knowledge of principles and theories of business and planning functions; considerable knowledge of programming languages; considerable knowledge of capabilities of computer technology; knowledge of methods and procedures used to conduct detailed analysis and design of computer systems; knowledge of principles and techniques of software generation and programming; knowledge of practices and issues of systems' security and disaster recovery; knowledge of computer operating systems; knowledge of project management principles and techniques; knowledge of principles and techniques of business information systems, re-engineering; considerable technical problem solving skills; considerable logic and analytical skills; considerable oral and written communication skills, considerable problem-solving skills; interpersonal skills; project coordination skills; considerable ability to analyze, troubleshoot and resolve data communications problems; considerable ability to write, test and debug computer programs; considerable ability to use programming development tools; considerable ability to prepare manuals, reports, documentation and other written materials; considerable ability to identify, analyze and resolve complex business and technical problems; ability to analyze and debug complex software programs.

General Experience:

Six (6) years of experience in information technology (IT) operations, programming, systems/software development or another IT related support area.

Special Experience:

One (1) year of the General Experience must have been performing professional information technology work in one of the following areas”

1. Installation and support of microcomputer hardware, software and operating systems;
2. Analysis, design and development of information systems;
3. Network hardware and software installation and support
4. Network hardware and/or software problem diagnosis and resolution.

Note: For state employees this is interpreted at the level of Information Technology Analyst 1.

Substitutions Allowed:

1. College training in management information systems, computer science or information technology related area may be substituted for the General Experience on the basis of fifteen (15) semester hours equalling six (6) months of experience to a maximum of four (4) years for a Bachelor's degree.

2. A Master's degree in management information systems, computer science or electrical engineering may be substituted for one (1) additional year of the General Experience.

Preferred candidates will have the following skills:

- Programming experience is required, preferably with one or more of the following: Oracle Database, SQL, HTML, XML file creation, COBOL, SQR
- Experience programming within a large enterprise packaged system (such as PeopleSoft, SAP, Oracle) is preferred
- Experience with a rapid development tool such as Oracle Application Designer or MS.Net is a plus
- Strong functional and technical experience with configuring, troubleshooting and/or customizing Oracle PeopleSoft Talent Management/Candidate Gateway modules (TM/CG)
- Experience working as part of a team
- Demonstrated ability to be self-directed and results-focused

Note: the filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, a State Application (HR-12), and the last two service ratings to:

DEPARTMENT OF ADMINISTRATIVE SERVICES

ATTENTION: LORRAINE VITTNER

55 Farmington Avenue

Hartford, CT 06105

Fax# (860) 622-2617

lorraine.vittner@ct.gov

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.