

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
Connecticut Mental Health Center
JOB OPPORTUNITY
DMHAS Behavioral Health Clinical Manager – Clinical Services

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: 34 Park Street, New Haven, CT 06519
Job Posting No: CM23557
Hours: 1st shift / 8:30 a.m. to 5:00 p.m. / Monday thru Friday / 40 hours per week
Salary: \$86,813.00 to \$118,362.00 (annually)
Posting Date: Monday, June 1, 2015 **Closing Date:** Sunday, June 7, 2015

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply. Candidates who possess the general and special experience and special requirements may apply.

Duties may include but not limited to: Will serve as Clinical Manager for key program areas at CMHC; providing leadership in the planning, organization and coordination of services: As facility Director of Social Work will develop departmental goals and objectives in collaboration with department members and other facility senior leaders. Will plan and manage departmental activities and training events based on staff development needs and interests. Will develop and implement clinical social work policies and procedures; ensuring compliance with standards set by The Joint Commission and other outside regulatory agencies. Will participate in state-wide Social Work departmental forums. Will prepare or assist in the preparation of departmental budget. Will facilitate the recruitment, selection and retention of social workers in both Inpatient and Ambulatory Services throughout CMHC. Will facilitate the orientation of new social workers, and assignment of appropriate supervisory structures, in order to facilitate ongoing staff development. Will provide direct supervision to professional clinical program staff as assigned. Will monitor and evaluate Social Work staff. Will provide leadership for periodic performance reviews for agency social workers; ensuring compliance with quality assurance findings and recommendations. Will oversee the Social Work training program at CMHC; maintaining contacts with area schools for Social Work, recruiting and selecting social work students, matching them to approved agency social work supervisors, and facilitating performance reviews as well as completion of required evaluations. Will facilitate a student seminar and other learning opportunities for students. Will manage the transition of DMHAS-eligible high-risk clients with complex clinical management needs to CMHC from inpatient behavioral health facilities throughout the state; representing the agency at service coordination meetings, assessing individual clinical and community transition needs, and facilitating appropriate referrals for health care, as well as housing and other support services needed to maximize client success. Will facilitate continuity in the implementation of behavioral and risk management plans, assuring that receiving clinical and community-based staff are appropriately trained to carry-out these plans. Will follow-up with community-based providers to monitor ongoing risk and safety issues, identify resource gaps, and follow-up as needed. Will serve as a member of the Senior Leadership Group, participating in activities related to the development and implementation of agency-wide policies and procedures, performance improvement activities, and compliance with standards of care maintained by CMHC and various regulatory organizations. Will provide leadership for assigned projects, work groups and/or committees as needed. May serve as facility Client Rights Officer. Will perform other related duties as required

General Experience: Four (4) years of professional experience in Behavioral Health Care and a Master Degree in a clinical discipline, Public Health Administration, Health Care Administration or Hospital Administration.

Special Experience: Two (2) years of the General Experience must have been supervising professional staff. For state employees, this is at the level of Behavioral Health Unit Supervisor or Supervising Clinician.

Special Requirement: **Incumbents in this class must maintain the appropriate current license for Clinical Social Work.** Incumbents in this class are required to possess and maintain a current/valid Motor Vehicle Operator's license.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions: Due to the large number of applications received, it is extremely important to note the **Position Number (found on the posting)** on the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

To be considered for this position: All applicants who meet the General Experience, Special Experience, and Special Requirements must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:
Donna Zwilling, Human Resources Assistant
Connecticut Mental Health Center
34 Park Street, New Haven, CT 06519
FAX: (203) 974-7637
Email: donna.zwilling@ct.gov

The State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at <http://www.ct.gov/dmhas/cwp/view.asp?a=2904&q=420408>

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. (MP)