



DEPARTMENT OF DEVELOPMENTAL SERVICES  
CENTRAL OFFICE  
JOB OPPORTUNITY  
**REGISTERED PROFESSIONAL NURSE (PER DIEM)**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public  
**Location:** 61 Woodland St., Hartford (Education Support & Staff Development Division)  
**Job Posting No:** 78683  
**Hours:** 8-16 hours per week on average (Flex for training needs - Actual times TBD - Will require evening and weekend coverage on occasion)  
**Salary:** \$46.15/hr  
**Closing Date:** June 30, 2014

**Examples of Duties:**

- The position is responsible for conducting the DDS Medication Administration course monthly and the training for Trained Staff for family homes. These courses are offered on a monthly basis to both public and private sector staff to become certified as required by regulation to administer medication within various programs. The Trained Staff program was launched earlier this year to provide needed training to staff to allow them to give medications in family homes.
- This position is responsible for providing the necessary education for staff to successfully pass the state exam for certification. This certification is necessary for compliance with the Waiver program and the Federal ICF/MR program for the department to receive on-going funding.

**General Experience:** Graduation from an accredited nursing program.

**Special Requirements:**

1. Incumbents in this class must possess and retain a current license or temporary permit to practice professional nursing in Connecticut.
2. Incumbents must be or eligible to become an endorsed instructor for Medication Administration.
3. Incumbents will be required to work a flexible schedule encompassing both 1st and 2nd shift hours as well as occasional weekend hours to meet the training needs of the Department.
4. Incumbents must possess and retain a valid driver's license. Incumbents will be required to travel.

**Preferred Skills & Experience:**

- Experience in the clinical instruction of adults.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Procedure for All Applicants:**

Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at [www.das.state.ct.us/exam](http://www.das.state.ct.us/exam). Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

**All application materials must be received by 11:59 p.m. on the closing date indicated above.**

**Incomplete application materials will not be considered.**

**Send application materials to:**

**Department of Developmental Services — Central Office  
460 Capitol Avenue  
Hartford, CT 06106**

**Attn: Ms. Selestian Patterson**

**Email: [DDS.CO.Recruiting@ct.gov](mailto:DDS.CO.Recruiting@ct.gov) Phone: 860-418-6129 Fax: 860-920-3045**

Application materials can be mailed, faxed, or emailed.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.