



**JOB OPPORTUNITY
CONNECTICUT TECHNICAL HIGH SCHOOL SYSTEM**

*****REANNOUNCED*****

PRINCIPAL

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE
BOTTOM OF THIS PAGE!**

Open To: The Public

Location: Henry Abbott Technical High School
21 Hayestown Avenue, Danbury, CT 06810

Hours: 8:00 a.m. – 5:00 p.m.

Job Posting # 58525 – File #791

Salary Range: \$121,435 - \$134,042

Closing Date: April 15, 2013

The Connecticut State Department of Education, for its Technical High Schools, invites outstanding educational leaders to apply for the anticipated position of High School Principal at Abbott Technical High School in Danbury. The new applicant pool replaces any former applicant pools; individuals who have applied previously must reapply to become part of the new pool created pursuant to this job announcement.

The Connecticut Technical High School system is a statewide system of high schools offering strong instruction in academics and a wide variety of trade technologies. The administrative team is developing/implementing new curriculum in both academic and trade areas and providing intensive professional development. The scheduling model offers schools more flexibility and students more electives. The position offers a competitive starting salary, great benefits and teacher or state retirement.

GENERAL STATEMENT OF DUTIES:

Provide instructional, fiscal and facilities leadership.

EXAMPLE OF DUTIES:

- Provide teacher evaluation, recruitment, hiring and board policy oversight.
- Provide leadership in establishing adequate yearly progress of student goals.
- Promote the continuous improvement of student learning by: working with staff to ensure that all groups of students achieve at high levels; ensuring that all students are provided with the opportunities for learning; and by understanding and supporting the instructional needs of high-needs students by using differentiated instructional strategies.

- Create a learning environment and cohesive team by: demonstrating the leadership ability coupled with the collaborative skills and temperament to oversee strong teamwork.
- Establish a climate of collegiality and cooperation where staff accepts collective responsibility for improved teaching and learning.
- Ensure the care and safe keeping of the school buildings and grounds by: complying with district policies and regulations in facilities management.
- Maintain an organized, clean, safe and secure environment for school learning.
- Conduct regular inspection of school plant and oversight of physical plant including asset management related to building maintenance and school renovations.
- Monitor the teaching and learning process, curriculum implementation, student assessment, and fiscal process. Develop and monitor data-driven school improvement plans, including professional development, instructional technology and teacher evaluation. Develop and maintain positive relationships within the school community including parents, staff, district office, local business, community organizations, state and regional organizations and the community at large.
- Responsible for district, state and federal reports and other duties assigned by the Assistant Superintendent/Superintendent.

Qualification:

Knowledge, Skill and Ability:

Demonstrated achievement in such areas as: school reform, including collection and use of data; instructional excellence; curriculum development; technology applications; facility renovations; effective management practices; knowledge of teaching and educational principles, methods and techniques; commitment to high student achievement; commitment to technology and staff development; ability to motivate students, staff and parents; confidence to work in a larger complex organization; commitment to foster the teaching and learning process within a technology program of considerable scope; and ability to maintain a positive school environment.

Minimum Experience and Training Required:

A Master's Degree and 18 credit hours. At least five (5) years of teaching experience and three (3) years of leadership/supervisory experience or combination of experiences approved by the State Board of Education.

Preferred Experience and Training:

Experience working with adolescent population in urban/suburban/rural areas depending on location, and Mentor/Assessor trained.

Special Requirements or Certification:

Intermediate Administration and Supervisor Certificate (Endorsement 092)

The Department encourages those applicants who do not meet the stated qualifications but who believe that they possess equivalent qualifications to submit, in addition to their resumes, written statements indicating how their background and experience qualify them for the position. Appropriate certification by the date of application is required; no substitutions are permissible. **Application packets should include proof of certification.**

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

APPLICATION PROCEDURE:

Interested candidates should reference announcement #791, submit a cover letter, transcripts, Application for Examination or Employment (CT-HR-12), proof of certification, resume, and three (3) current professional references to: **Mr. Chris Beloff, Bureau of Human Resources, 25 Industrial Park Road, Middletown, CT 06457. Tel. # (860) 807- 2162.** You may obtain a copy of the application form at <http://www.cttech.org/central/career-ops/application.pdf> . **All required documents must be submitted to be considered for interview.**

NOTE: If you have applied for the previous Principal position (File #791) at Abbott Technical High School that closed on February 5, 2013, your application will also be considered part of this applicant pool and you do not need to reapply.

Closing date for application: April 15, 2013

Anticipated date of employment: Immediate Upon Selection

The State of Connecticut Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons and equal access to Boy Scouts of America and other designated youth groups. The Department of Education does not discriminate in any employment practice, education program, or educational activity on the basis of **race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, disability (including, but not limited to, mental retardation, past or present history of mental disability, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. The Department of Education does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction.** Inquiries regarding Connecticut Technical High School system's nondiscrimination policies and practices should be directed to:

Levy Gillespie
Equal Employment Opportunity Director
State of Connecticut Department of Education
25 Industrial Park Road
Middletown, CT 06457
860-807-2071
(Equal Employment Opportunity Director/American with Disabilities Act Coordinator)

Beatrice Tinty
Education Consultant
Connecticut Technical High School System
25 Industrial Park Road
Middletown, CT 06457
860-807-2220
(Coordinator for matters related to Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973)

**U.S. Department of Education
Office for Civil Rights
5 Post Office Square, Suite 900
Boston, Massachusetts 02109-3921;
617-289-0111
Fax number 617-289-0150
TTY/TDD 877-521-2172
(matters related to race, color, national origin, age, sex and/or disability).**

The State of Connecticut Department of Education is an affirmative action/equal opportunity employer.