

DEPARTMENT OF DEVELOPMENTAL SERVICES – SOUTH REGION
JOB OPPORTUNITY
DEVELOPMENTAL SERVICES WORKER 1 - ASSISTANT DIRECTOR (SUMMER DURATIONAL WORKER)

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: Public

Position: Developmental Services Worker 1 – Assistant Director – Summer Durational Worker

Location: Camp Harkness, Waterford, CT

Job Posting No: Position Numbers Vary – See Below

Hours: **PC# 107435** Sunday – Thursday 7:30PM – 3:00AM RDOs: Friday/Saturday (Full-Time 70hrs biweekly)
PC# 107436 Sunday – Thursday 12:30PM – 8:00PM RDOs: Friday/Saturday (Full-Time 70hrs biweekly)
PC#107440 Friday/Saturday – 5:45PM – 3:00AM RDOs: Sunday – Thursday (Part-Time 35hrs biweekly)
PC# 107441 Friday 1:30-6:30PM. Saturday 1:00 – 6:00PM, Tuesday 5:30 – 9:00PM, and Thursday 5:30 – 9:30PM RDOs Sunday/Monday/Thursday (Part-Time 35hrs biweekly)

Salary: HM Step 1 \$1,338.78 Full-Time biweekly/\$19.13 hourly

Closing Date: May 12, 2014

Duration of Appointment: To commence on or before May 16, 2014 and will end no later than October 16, 2014.

Examples of Duties: Incumbent in this position will assist in the operation of Camp Harkness, a 102-acre property in Waterford CT which is comprised of open and wooded land and includes tidal marsh and beachfront. It is one of the few state parks in the country dedicated for exclusive use by citizens with disabilities, accompanied by their family and friends.

Assistant Directors are responsible for providing necessary support and assistance to the Camp Director in the overall operation and program activities at Camp Harkness.

Knowledge, Skills and Abilities: Considerable interpersonal skills; ability to develop a positive relationship with individuals with developmental disabilities; ability to train individuals with developmental and intellectual disabilities in self-care habits, personal hygiene and proper social conduct; ability to understand and carry out written and oral instructions.

General Experience: Experience and/or training that could be expected to provide the required knowledge, skills and abilities listed above.

Preferred Experience: Preference will be given to applicants with demonstrated experience providing direct supports to individuals with developmental and intellectual disabilities.

Working Conditions: Incumbents in this class may be required to lift and restrain clients; may have significant exposure to communicable/infectious diseases and to risk of injury from assaultive/abusive clients; may be exposed to strongly disagreeable conditions including inclement weather.

Physical Requirements: Incumbents in this class must possess physical and emotional health for efficient performance of duties; a physical examination will be required.

Special Requirements:

1. Incumbents must be minimally 21 years of age as of May 16, 2014.
2. Incumbents must possess and retain a valid Red Cross Waterfront Lifeguard certification.
3. Incumbents must be able to perform emergency first aid as needed.
4. Incumbents must successfully pass a pre-employment physical exam.
5. Incumbents must possess and retain a valid Motor Vehicle license.

Character Requirements: In addition to the checking of references and of facts stated in the application, a thorough background investigation of each candidate will be made before persons are certified for appointment.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Procedure for Applicants: Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at www.das.state.ct.us/exam. Two letters of reference must be included with the application by the closing date above.

NOTE - Applicants need only submit one application and indicate the order of their preference regarding Job Posting Numbers if applicants wish to be considered for multiple Assistant Director positions.

All application materials must be received by 11:59 p.m. on the closing date indicated above.

Incomplete application materials will not be considered.

Send application materials to:

Department of Developmental Services — South Region
35 Thorpe Avenue, Third Floor, Wallingford, CT 06492

Attn: Recruiter

Email: DDS.SR.Recruiting@ct.gov Phone: 203-294-5122 Fax: 860-920-3035

Application materials can be emailed, faxed, or mailed

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.