



STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION



EMPLOYMENT OPPORTUNITY

REANNOUNCED

CONNECTICUT TECHNICAL HIGH SCHOOLS

EDUCATION CONSULTANT

*May be underfilled at the level of
ASSOCIATE EDUCATION CONSULTANT*

Open to: The Public

Location: 25 Industrial Park Road, Middletown

Hours: 8:30 a.m. – 4:30 p.m.

Job Posting # #829 - 61428

Salary Range: Associate Education Consultant - \$84,350 - \$108,409*
Education Consultant - \$91,469 - \$116,854*

Closing Date: August 12, 2014

* New hires to state employment start at the minimum of the above salary range.

The Connecticut State Department of Education is currently recruiting for an Associate Education Consultant or Education Consultant position to lead efforts in the areas of literacy integration and blended learning within the Connecticut Technical High School System (CTHSS). *The selected candidate's credentials will determine the job classification.*

The CTHSS is engaged in a large-scale strategic plan of action for continuous and purposeful improvement that refines and expands accessibility for all CTHSS learners and promotes college and career readiness. CTHSS is focused on developing the capacity of teachers to use research-based practices and deliver explicit and systematic instruction for both trade and academic areas in order to improve the achievement of all students. Applicants for this position should be passionate about helping all students succeed and closing the achievement gap.

GENERAL STATEMENT OF DUTIES:

The Consultant will provide leadership and technical assistance in the areas of Adolescent Literacy. General tasks are varied and include coordinating the successful implementation of reading and English Language Arts programs in the school system. The Consultant guides General Department Heads and Language Arts teachers in ensuring that instruction is aligned with the Common Core State Standards, and interpreting changes to the curriculum, and informing teachers, principals, and district personnel of the implications of those changes. He/she guides district level Language Arts teams in evaluating the effectiveness of instructional methods and programs and helps to develop strategies for implementation and improvement. Employee acts as the district literacy leader and facilitates district literacy meetings

and planning sessions. He/she ensures consistency and equity to include literacy integration through project management and staff development. Key responsibilities: provide expertise in the development of policies and procedures; support the implementation of integrated literacy practices; assist in the coaching of teachers, department heads, and administrators on technology applications; implement and support online learning platforms for credit recovery, remediation, accelerated learning, and the Alternative Education Program (AEP).

EXAMPLE OF DUTIES:

- Assists General Department Heads and English Language Arts teachers with improving techniques of reading and English Language Arts instruction and improving overall student achievement.
- Works in conjunction with other district departments to facilitate and support literacy development and implementation across all programs.
- Serves as the central office contact and liaison to keeps parents, administrators and community citizens informed about reading and English Language Arts programs in the school system.
- Ensures district-level personnel, teachers, and principals are familiar with curriculum changes as a result of implementation of the Common Core State Standards (CCSS).
- Manages and implements key literacy and blended learning initiatives supporting the transition to the CCSS and the Smarter Balanced Assessment.
- Maintains a collection of professional and reading/learning materials related to reading and English Language Arts which reflect current research.
- Assists the school system with the selection of appropriate textbooks, teacher guides and other instructional materials and equipment.
- Provides support to teachers in their classrooms through coaching, modeling, and mentoring.
- Assists in the development of policies and procedures for the implementation of Renaissance Learning -the *STAR* Assessment and the *Accelerated Reader Program* for grades 9-12.
- Collaborate with the district Literacy Team on the CTSS Annual Literacy Audit process.
- Monitors and supports teachers to meet Model and Master Certifications in Renaissance Learning.
- Manages and continues implementation of the PLATO Learning Environment (PLE) on-line learning system.
- Implements innovative professional development to include webinars and other on-demand approaches for district administrators and teachers.
- Identifies and disseminates 21st century best practices and instructional models for literacy integration.
- Performs duties and special assignments as requested by the Superintendent, Connecticut Technical High School System.

QUALIFICATIONS

Knowledge, Skill and Ability:

Candidate should be knowledgeable in the following: Common Core State Standards, literacy implementation practices and Blended Learning/Flex models. More specifically, knowledge of issues related to standards-driven instructional improvement initiatives for adolescent literacy. Candidate should demonstrate the following characteristics: to be self-directed and focus driven, to have effective time management and organizational skills, to have the ability to communicate and collaborate, to design and deliver training; and to prepare comprehensive reports and program support materials.

Minimum Experience and Training Required:

Education Consultant: An earned advanced degree and eight (8) years of relevant professional experience in lieu thereof, an equivalent combination of experience and training as approved by the appointing authority.

Associate Education Consultant: An earned advanced degree and five (5) years of relevant professional experience or in lieu thereof, an equivalent combination of experience and training as approved by the appointing authority.

Preferred Experience and Training:

A master's degree preferred in reading or English Language Arts with extensive course work in education, and 5 to 7 years of teaching experience with program coordination experience; or any equivalent combination of training and experience which provides the required knowledge, skills and abilities. Experience in standards-driven literacy and technology-based instruction, including a focus on closing the achievement gap and implementing SRBI: preferably, Model and Master Certification in Renaissance Learning and experience with the *PLE* platform. Experience in implementing and supporting the instructional shifts inherent in the CCSS. Endorsements as a Reading Language Arts Consultant (097) or in remedial reading (102) are also preferred.

APPLICATION PROCEDURE:

Interested candidates should reference announcement #829, submit a letter of application and resume with details of experience and training, three (3) current pertinent professional references and an Application for Examination or Employment (CT-HR-12) which may be obtained from the Department of Education website at <http://www.cttech.org> to: **Mr. Chris Beloff, State Department of Education, 165 Capitol Avenue, Hartford, CT 06106. Tel# (860) 713-6697. All required documents must be submitted by close of business on the closing date to be considered for interview.**

Note: If you have applied for the previously posted position (File #829), your application will also be considered as part of this applicant pool and you do not need to reapply.

Please note: Applications will be accepted via U.S. mail or hand delivered only.

Closing date for applications: August 12, 2014

Anticipated date for employment: Immediate upon selection

The CTHSS is committed to a policy of equal opportunity/affirmative action for all qualified persons and equal access to Boy Scouts of America and other designated youth groups. The CTHSS does not discriminate in any employment practice, education program, or educational activity on the basis of **race, color, religious creed, ex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. The Connecticut Department of Education does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction.** Inquiries regarding the Connecticut Technical High School System's nondiscrimination policies and practices should be directed to:

Levy Gillespie
Equal Employment Opportunity Director/American with Disabilities Act Coordinator
State of Connecticut Department of Education
25 Industrial Park Road
Middletown, CT 06457
860-807-2071
Levy.Gillespie@ct.gov

(Coordinator for matters related to Affirmative Action/Equal Opportunity Employment and nondiscrimination policies and practices)

Beatrice Tinty
Education Consultant
Connecticut Technical High School System
25 Industrial Park Road
Middletown, CT 06457
860-807-2220

(Coordinator for matters related to Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973)

U.S. Department of Education
Office for Civil Rights
5 Post Office Square, Suite 900
Boston, Massachusetts 02109-3921
617-289-0111
fax number 617-289-0150
TTY/TDD 877-521-2172

(Matters related to race, color, national origin, age, sex and/or disability)

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

#829
7/22/14