



STATE OF CONNECTICUT



DEPARTMENT OF EDUCATION

EMPLOYMENT OPPORTUNITY

TALENT OFFICE EDUCATION STAFF ASSISTANT

*****REANNOUNCED*****

Open to: The Public
Location: 165 Capitol Avenue, Hartford, CT 06106
Hours: 8:00 a.m. – 5:00 p.m.
Job Posting # 831 - #58817
Salary Range: \$105,623 - \$144,021
Closing Date: September 8, 2014

The Connecticut State Department of Education is currently recruiting for the position of Director of Leadership Development in the Talent Office. The job classification for this role is Education Staff Assistant.

**Compensation is commensurate with experience, training and salary history.*

GENERAL STATEMENT OF DUTIES:

The Director for Leadership Development is responsible for developing and implementing strategies that will enhance the effectiveness and expand the impact of educator leadership development programs throughout the state's schools and districts, as well as within the State Department of Education.

EXAMPLE OF DUTIES:

- Lead CSDE's responsibilities and serve as CSDE liaison to the statewide leadership development initiative (LEAD Connecticut).
- Establish, manage and coordinate the external partnerships that will ensure the success of the leadership development initiative;
- Serve as liaison to other CSDE divisions in coordinating cross-agency leadership initiatives;
- Ensure coordination, coherence and alignment among all CSDE cross-agency leadership initiatives; and
- Explore innovative, cutting-edge school and district leadership development programs to develop the pipeline and strengthen support to in-service school and district leaders across the career continuum from teachers-leaders through superintendents.

QUALIFICATIONS:

Knowledge, Skill and Abilities:

Candidates should have considerable knowledge of and ability to apply leadership and management principles; considerable knowledge of the philosophy and methods of education; knowledge of public PK-12 education systems, including administration and supervision; written communication skills; and the ability to facilitate and contribute to small and large group meetings through strong interpersonal and verbal communication skills.

Experience and Training:

Demonstrated competence to perform the duties and responsibilities of the position as determined by the State Board of Education.

SPECIAL REQUIREMENT:

Incumbents in this class may be required to travel.

Preferred Experience and Training:

An earned advanced degree in the field of education; demonstrated successful experience in a PK-12 school/district administrative role (e.g., principal or assistant superintendent); clearly demonstrated knowledge and experience in improving the leadership capacity of school/district leaders; demonstrated experience building partnerships and alliances to achieve results; management role(s) that required the development of detailed project plans, clear measures of success, leading and motivating teams of professionals to accomplish a mission, and successfully managing a diversity of styles, views and opinions that lead to better project outcomes; excellent oral and written communication skills.

APPLICATION PROCEDURE:

Interested candidates should reference announcement #831, submit a letter of application and resume with details of experience and training, three pertinent professional letters of recommendation and an Application for Examination or Employment (CT-HR-12) which may be obtained from the Department of Education web site at <http://www.sde.ct.gov> to: **Sarah J. Barzee, Ph.D., Chief Talent Officer, Talent Office, 165 Capitol Avenue, Room 239, Hartford, CT 06106-1630 Tel. # 860-713-6820. All required documents must be submitted by close of business on the closing date to be considered for interview.**

Please note: Applications will be accepted via U.S. mail or hand delivered only.

Closing date for applications: September 8, 2014

Anticipated date of employment: Immediate Upon Selection

The Connecticut State Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons. The Connecticut State Department of Education does not discriminate in any employment practice, education program, or educational activity on the basis of **race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. The Connecticut State Department of Education does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction.** Inquiries regarding the Connecticut State Department of Education's nondiscrimination policies should be directed to: Levy Gillespie, Equal Employment Opportunity Director/American with Disabilities Act Coordinator, Connecticut State Department of Education, 25 Industrial Park Road, Middletown, CT 06457, 860-807-2071, Levy.Gillespie@ct.gov.

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

#831
Reannounced 8/18/14