



STATE OF CONNECTICUT



DEPARTMENT OF EDUCATION

EMPLOYMENT OPPORTUNITY

ACADEMIC OFFICE EDUCATION STAFF ASSISTANT

Open to: The Public

Location: 165 Capitol Avenue, Hartford, CT 06106

Hours: 8:00 a.m. – 5:00 p.m.

Job Posting # #846 - 62324

Salary Range: \$101,558 - \$138,477

Closing Date: October 14, 2014

The Connecticut State Department of Education (CSDE) is currently recruiting for the position of Director of Standards and Assessments Implementation in the Academic Office. The job classification for this role is Education Staff Assistant.

Under the leadership of Governor Dannel P. Malloy, the Connecticut State Board of Education, and Commissioner Stefan Pryor, the CSDE is engaged in an ambitious set of reforms to ensure that Connecticut students set a national standard for academic achievement and closing achievement gaps. Applicants for this position should be passionate about the role student assessment can play in helping all students succeed.

GENERAL STATEMENT OF DUTIES:

The Director for Standards and Assessments Implementation will work with the Chief Academic Officer to develop and manage strategies that enhance the effectiveness and expand the impact of efforts to implement college and career standards and assessment systems.

EXAMPLE OF DUTIES:

- Oversight of implementation efforts for new Smarter Balanced assessments in ELA and Math, including through support for technology readiness;
- Implementation of new K-3 Literacy Assessments;
- Development and management of RFP processes related to standards and assessments implementation processes;
- Oversight of standards and assessment transition implementation for Science;
- Collaboration with psychometrics team;
- Oversight of implementation of changes in assessments for students with disabilities;
- Support for large scale professional development projects related to standards and assessment implementation;
- Oversight of technology for formative assessments;

- Oversight of PSAT school day and related projects;
- Coordination of efforts to reduce instructional time devoted to assessment.

QUALIFICATIONS:

Knowledge, Skill and Abilities:

Candidates should have considerable knowledge of and ability to apply leadership and management principles; considerable knowledge of the philosophy and methods of education, especially large scale assessments and technology; knowledge of public PK-12 education systems, including administration and supervision; written communication skills; and the ability to facilitate and contribute to small and large group meetings through strong interpersonal and verbal communication skills.

Experience and Training:

Demonstrated competence to perform the duties and responsibilities of the position as determined by the State Board of Education.

SPECIAL REQUIREMENT:

Incumbents in this class may be required to travel.

Preferred Experience and Training:

An earned advanced degree in the field of education; experience working in a school or school district in a role with responsibility for student assessment programs; knowledge of major trends in student assessment; ability to manage significant projects; experience successfully managing a diversity of styles, views and opinions that lead to better project outcomes; excellent oral and written communication skills.

APPLICATION PROCEDURE:

Interested candidates should reference announcement #846, submit a letter of application and resume with details of experience and training, three pertinent and current professional letters of recommendation and an Application for Examination or Employment (CT-HR-12) which may be obtained from the Department of Education web site at <http://www.sde.ct.gov> to: **Dianna Roberge-Wentzell, Ed.D., Chief Academic Officer, Academic Office, 165 Capitol Avenue, Room 223, Hartford, CT 06106-1630 Tel. # 860-713-6775 Fax #860-713-7015. All required documents must be submitted by close of business on the closing date to be considered for interview.**

Please note: Applications will be accepted via fax, U.S. mail or hand delivered only.

Closing date for applications: October 14, 2014

Anticipated date of employment: Immediate Upon Selection

The Connecticut State Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons. The Connecticut State Department of Education does not discriminate in any employment practice, education program, or educational activity on the basis of **race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. The Connecticut State Department of Education does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction.** Inquiries regarding the Connecticut State Department of Education's nondiscrimination policies should be directed to: Levy Gillespie, Equal Employment Opportunity Director/American with Disabilities Act Coordinator, Connecticut State Department of Education, 25 Industrial Park Road, Middletown, CT 06457, 860-807-2071, Levy.Gillespie@ct.gov.

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

#846
9/16/14