

State of Connecticut
The Department of Social Services
Job Opportunity

PHARMACY CONSULTANT

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Posting Date: November 21, 2013

Closing Date: November 29, 2013

The Department of Social Services is currently accepting applications for one (1) Pharmacy Consultant position within the Division of Health Services, Medical Policy and Consultation Unit, in the Central Office location, 25 Sigourney Street, Hartford, CT 06106

Open To: The Public and State Employees

Position: Pharmacy Consultant (FP-28)
Position #106502

Bargaining Unit: P-1 New England Health Care (1199)

Hours: Monday through Friday
40 Hours/Week

Salary Range: \$79,559.00- \$106,746.00 Annually

Location: 25 Sigourney Street, Hartford, CT

DUTIES AND RESPONSIBILITIES: The Pharmacy Consultant will provide support to the Medical Director. This will include assisting the Medical Director in reviewing all appeals of pharmacy denials, requests for override of coverage limitations because of medical necessity, and performing secondary appeals for HUSKY B and Charter Oak clients. The Pharmacy Consultant would also be responsible for monitoring, assessing and offering recommendations for DHS units in improvement of quality indicators; as well as promoting an applied commitment to continuous quality improvement.

MINIMUM QUALIFICATIONS REQUIRED KNOWLEDGE, SKILL AND ABILITY:

Considerable knowledge of and ability to apply relevant state and federal laws, statutes and regulations; considerable knowledge of principles, practices and methods of institutional or retail pharmacy operations; considerable knowledge of drugs and their actions and interactions; considerable knowledge of pharmaceutical quality control and distribution control procedures; knowledge of current prices of retail drug supplies; interpersonal skills; oral and written communication skills.

EXPERIENCE AND TRAINING:

General Experience: Three (3) years' experience as a registered pharmacist immediately prior to this appointment.

Special Experience: One (1) year of the general Experience must have involved supervisory or administrative duties.

SPECIAL REQUIREMENTS:

1. Incumbents in this class must possess and retain a license as a Registered Pharmacist in Connecticut.
2. Incumbents in this class may be required to travel.

APPLICATION INSTRUCTIONS: Interested and qualified candidates who meet the above requirements should submit a cover letter, CT-HR-12 (State Application) and two (2) letters of professional references from current and/or previous supervisors. The CT-HR-12 application form may be downloaded from the State of Connecticut's Department of Administrative Services Human Resources Website at: [www.das.state.ct.us/exam/default.asp#APPLICATION FORMS](http://www.das.state.ct.us/exam/default.asp#APPLICATION_FORMS). In lieu of references State employees must submit copies of their two most recent performance appraisals by **Friday, November 29, 2013 to:**

**Maria L. Taylor, Principal Human Resources Specialist
Department of Social Services
25 Sigourney Street – 12th Floor
Hartford, CT 06106**

FAX: (860) 951-2979

NOTE: Incomplete or late applications will not be considered. If faxing your packet; please do not mail the original. Please note that due to the large volume of applications received, we are unable to field phone inquiries.

APPLICATIONS MUST BE RECEIVED BY CLOSE OF BUSINESS FRIDAY, NOVEMBER 29, 2013

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER