

DEPARTMENT OF CONSUMER PROTECTION
JOB OPPORTUNITY
Consumer Protection Inspector (Food) - DURATIONAL
FOOD AND STANDARDS DIVISION

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Candidates on a current examination list and Lateral Transfers (see eligibility requirement below).
Location: 165 Capitol Avenue, Hartford, CT
Job Posting No: 104327 **Hours:** 40 Hours / Week
Salary: AR 21 / \$61,530 per annum
Closing Date: Friday, August 21, 2015 by 5pm

Position Description: Anticipated duties of this Consumer Protection Inspector (Food) position within the Food and Standards Division of the Department of Consumer protection include, but are not limited to; Inspects premises, vehicles, equipment, products, processors and distributors of food, kosher, and organic food products to ensure compliance with state and federal laws, regulations and standards to include Hazard Analysis Critical Control Point (HAACP) evaluations and Good Manufacturing Practices (GMP's); inspects products for adulteration, correctness of weight and accurate, honest and accurate labeling and advertising; investigates complaints including those regarding fraud and misrepresentation in sale of foods; secures samples for analysis and testing; testifies at hearings and in court; gathers information and writes reports; may inspect and test commercial scales; may assist in training of new inspectors; may speak before the public as assigned; may assist in performing inspections in other regulated areas in emergency situations; performs related duties as required.

MINIMUM QUALIFICATIONS REQUIRED / KNOWLEDGE SKILL AND ABILITY: Knowledge of relevant state and federal laws, statutes and regulations; knowledge of inspection and investigation methods and techniques; interpersonal skills; oral and written communication skills; ability to utilize computer software. Knowledge of food processing, production, marketing and distribution; knowledge of food sanitation and bacteriology; knowledge of personal hygiene as related to food production. Should be able to tolerate foods, particularly allergens.

PREFERRED EXPERIENCE: The preferred candidate will have experience in Food Safety in a regulatory or commercial capacity; experience as a food inspector for a health department or a food safety person with a retailer or commercial food processor working in quality assurance / quality control; and/or an educational background in food safety or related fields such as agriculture, nutrition, environmental health or public health.

Eligibility Requirement: Candidates must have applied for and passed the Consumer Protection Inspector (Food) exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Special Requirement:

1. Incumbents in this class may be required to travel (in and out of state).
2. Incumbents in this class may be required to possess and retain a valid Motor Vehicle Operator's license.

Working Conditions: Incumbents in this class may be required to lift heavy objects such as cases of food, bags of flour or cartons of manufactured goods, exposed to moderately disagreeable conditions and required to work in tiring positions.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter which states their interest and suitability for the position; a resume; three letters of professional reference from current and / or former supervisors and an Application for Examination or Employment (Form CT-HR-12- available at: http://das.ct.gov/HR/Forms/CT-HR12_Application.pdf) . State employees must include copies of their last three (3) annual performance evaluations (must be current and consecutive) in lieu of references no later than the closing date to: Previous applicants need not reapply.

Deborah Craig, Human Resources Specialist
DAS / SmART-HR
165 Capitol Avenue, 5TH Floor-East
Hartford, CT 06106

Confidential Fax: (860) 622-4921 (preferred method)

OR Email: das.hr.smart@ct.gov (in subject line MUST include: Food 104327)

This applicant pool may be used for future vacancies. Applications must be received by the closing date above. Incomplete and/or late application packages will not be considered. Interviews will be limited to those whose experience and training most closely meet the preferred experience of this position. **Due to the large volume of applications received, we are unable to provide confirmation of receipt or status updates during the recruitment process.**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.