

State of Connecticut
Department of Social Services
Job Opportunity
Utilization Review Nurse

[PLEASE FOLLOW THE SPECIFIC APPLICATION INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Posting Date: November 30, 2011

Closing Date: December 7, 2011

The Department of Social Services is presently accepting applications to fill two (2) Utilization Review Nurse positions within its Division of Medical Operations; Money Follows the Person Rebalancing Demonstration Unit. These positions will be located in our Hartford Central Office.

Open To: The Public and State Employees
Location: 25 Sigourney Street, Hartford, CT 06106
Job Posting No: Position Numbers 98154 and 98155
Hours: 40 Hours Per Week
Bargaining Unit: New England Health Care (1199)
Salary Range: \$60,735.00- \$82,324.00 Annually (FP-23)

EXAMPLES OF DUTIES: These Utilization Review Nurse positions will support the Money Follows the Person Rebalancing Demonstration. The goal of MFP is to create a system of flexible financing for long-term services and supports that enable available funds to move with the individual to the most appropriate and preferred setting as the individual's needs and preferences change. The Utilization Review Nurse will review and approve negotiated risk plans for participants, review and approve durable medical equipment and medication, participate in strategic planning activities, conduct case review for quality, and review, analyze and summarize critical incident reports. Coordinate with community nurses; increase utilization of assistive technology as less costly alternative in care plans; review MFP critical incidents and make recommendations for systems change; assure quality management function of the MFP demonstration. Incumbents must be a team player.

MINIMUM QUALIFICATIONS REQUIRED

KNOWLEDGE, SKILL AND ABILITY: Considerable knowledge of principles, practices and current trends in nursing; knowledge of and ability to apply relevant state and federal laws, statutes and regulations; knowledge of standards of practice of medicine and nursing as well as other health care disciplines; knowledge of regulations and standards pertaining to utilization review; knowledge of care and service delivery to injured workers; interpersonal skills; oral and written communication skills; ability to analyze patient profile and progress charts to evaluate proper care and treatment.

EXPERIENCE AND TRAINING:

General Experience: Three (3) years experience as a registered professional nurse.

Special Experience: One (1) year of the General Experience must have been in hospital or institutional nursing, in a medical treatment facility, in rehabilitative or occupational nursing or providing medical review of insurance claims.

Substitution Allowed: A Bachelor's Degree in nursing may be substituted for one (1) year of the General Experience.

SPECIAL REQUIREMENTS:

1. Incumbents in this class must possess and retain a license as a registered professional nurse in Connecticut.
2. Incumbents in this class may be required to travel.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable. Applications will be accepted from candidates who meet the requirements specified above and from state employees who have attained permanent status in the job classification.

APPLICATION PROCEDURE: Candidates who meet the above requirements should complete a State of Connecticut Application for Examination or Employment (CT-HR-12). The CT-HR-12 Application Form may be downloaded from the State of Connecticut's Department of Administrative Services Human Resources Services Website at: www.das.state.ct.us/exam/default.asp#APPLICATION_FORMS. When faxing materials, keep a copy of your completed application and the fax transmittal receipt for your records **and do not mail a copy of your application form if you have faxed the materials**. Due to the large number of applications received, we cannot confirm receipt of applications. Please forward your completed State of Connecticut Application for Examination or Employment (CT-HR-12) to:

Maria Taylor, Principal Human Resources Specialist

Department of Social Services

25 Sigourney Street – 12th Floor

Hartford, CT 06106

Fax: (860) 951-2979

APPLICATIONS MUST BE RECEIVED BY WEDNESDAY, DECEMBER 7, 2011 CLOSE OF BUSINESS

An Equal Opportunity / Affirmative Action Employer