

**DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
SOUTHEASTERN MENTAL HEALTH AUTHORITY
JOB OPPORTUNITY**

Advanced Nurse Practitioner – Community Residential Supports

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: 401 W. Thames Street, Bldg. 301, Norwich, CT
Job Posting No: SM25995
Hours: 1st shift/8:00 a.m. to 3:30 p.m./Monday thru Friday/35 hours per week
Salary: \$70,971
Closing Date: August 15, 2012

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

Duties may include but not limited to: Provides appropriate nursing and/or health care services to clients in a community mental health setting; and at times in the community in the individual's place of residence; including clinical assessments, treatments, assessing emergencies and completing emergency certificates if necessary, assessing mental status, ordering diagnostic studies, prescribing medications, planning and documenting care; performs specialized duties in coordinating medical and psychiatric care to a variety of clients including hospitalized and ambulatory individuals with acute and chronic conditions; assessment of clients in ERs, Hospitals and other community settings; monitors delivery of health care services; consults with clinical staff regarding assessment methods and treatment plans; provides direction to staff on appropriate health record documentation; functions as liaison between agency and community health care providers; prepares reports on health services, problems and investigations; participates in clinical leadership, professional practice, quality assurance and other clinical committees as needed; may assist families and other groups in understanding medical needs of clients serviced by agency; participates as a member of multi-disciplinary evaluation team; manages an assigned case load of individuals within an outpatient setting; may provide training and supervision to nursing and paraprofessional staff; may administer medications, make referrals and follows up on referrals, conducts client centered conferences, provides counseling and education to clients and families on health related issues, and performs related duties as required.

GENERAL EXPERIENCE: A current license as an advanced practice registered nurse issued by the Connecticut Department of Public Health.

SPECIAL REQUIREMENTS Incumbents in this class must possess and retain a valid driver's license and may be required to travel.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions: Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: APRN applying to an APRN posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed. ***Note to DMHAS Lateral employees:** Information sessions will be held during the posting period ending July 5, 2012. Contact Cindy Lukaszewicz at (860) 859-4651 to schedule an information session.
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:

**Cindy Lukaszewicz, Human Resource Representative
Southeastern Mental Health Authority
401 West Thames Street, Building 301, Norwich, CT 06360
Phone: (860) 859-4651 / FAX: (860) 859-4792
Email: Cindy.Lukaszewicz@ct.gov**

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. **P-1**