

CAPITAL COMMUNITY COLLEGE
JOB OPPORTUNITY
Assistant Professor/Program Coordinator
Music Industry
10-Month Tenure-Track Position

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: 950 Main Street, Hartford, CT 06103

Hours: Full Time, 35 hours a week

Salary: **\$56,928.00** approximate annual.

Closing Date: For full consideration, applications should be received by close of business on **December 23, 2016**.

General Knowledge, Skills and Ability: Master's degree in Music, Music Industry, or related field. Proficiency as a musician. Evidence of currency in the music industry (in such areas as production, recording, promotion, performance, composition, theory, software, and technology). At least four years of college teaching experience, preferably among ethnically diverse and/or urban student populations.

Successful applicants should be able to demonstrate expertise in teaching with innovative pedagogies and learner-centered methods. It is desirable that candidates demonstrate experience in course and/or program assessment and multimedia instructional techniques (which may include online learning). Applicants with serious interest should be able to show evidence of commitment to the mission of a comprehensive community college having an urban, non-traditional, multi-cultural student population.

General Experience: Under the supervision of the Humanities Department Chair, the Assistant Professor/Program Coordinator of Music Industry will prepare and teach college-approved Music and/or Music Industry courses in accordance with course descriptions and class schedules, develop syllabi and reading lists, assist in the selection of texts and related teaching resources, and meet the responsibilities required of all faculty members, including academic and career-oriented student advisement.

As Coordinator of the Music Industry Program, this person will be responsible for such activities as recruiting and advising Music Industry students, creating course schedules, hiring and evaluating faculty, arranging and supervising internships, assessing and improving the program, and articulating transfer agreements

Substitution Allowed: Applicants who do not meet the minimum qualifications are encouraged to put in writing exactly how their experience has prepared them for the responsibilities of this position and by providing appropriate references. Exceptions to the degree requirements may be made for compelling reasons.

Application Instructions: Send or email letter of intent, resume, names and address of three reference, BOR Employment Application (found at: <http://www.ccc.commnet.edu/humanResources.htm>) and college transcripts (copies are acceptable at the time of application) to:

Ms. Josephine Agnello-Veley
Director of Human Resources and Labor Relations
Capital Community College
950 Main Street, Hartford, CT 06103
CA-HRApplicant@capitalcc.edu

No phone inquiries; please submit only one application package.
Be sure to include the position you are applying for.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

Capital Community College does not discriminate on the basis of race, color, religious creed, age, gender, gender identity or expression, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, veteran status, sexual orientation, genetic information or criminal record. The following person has been designated to handle inquiries regarding the non-discrimination policies: Rita Kelley, Title IX and Section 504/ADA Coordinator and Affirmative Action Officer, Room 305B, Tel. (860) 906-5133 E-mail: rkelley@Capitalcc.edu