

**WESTERN CONNECTICUT STATE UNIVERSITY
DANBURY, CONNECTICUT
EMPLOYMENT OPPORTUNITY**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

POSITION: Assoc. Dir. of Facilities Operations & EHS Prog. **OPEN TO:** The Public
DEPARTMENT: Environmental & Facilities Services **DATE POSITION AVAILABLE:** ASAP
SALARY: \$64,742 (minimum) **WORK HOURS:** 35 hours per week
DATE POSTED: April 18, 2012 **CLOSING DATE:** May 11, 2012
JOB POSTING #: 00100995 **LOCATION:** Danbury, Connecticut

Western Connecticut State University is pleased to announce that applications are being accepted for the position of Associate Director of Facilities Operations and Environmental, Health and Safety (EHS) programs. The successful candidate will have working knowledge of building trades and facilities operations but will primarily provide oversight, daily support, leadership, and direction to the facilities operations team while managing expenditure and budget information. The Associate Director is directly responsible for the management of the Building Services functions, the Grounds Maintenance Functions, and Fleet Operations.

Qualifications: Bachelor's degree in a related field and five years of progressively responsible experience with facilities operations in large scale service industries (e.g. healthcare, education, etc) is required. Knowledge of building systems, construction techniques, equipment, and operations is required. Professional certifications such as APPA's Educational Facilities Professional (EFP) are preferred. Excellent technical skills using a broad array of computer systems and programs as well as excellent written and verbal communication skills are required. A valid driver's license is required, CDL preferred. WCSU is a dynamic, diverse workplace and the ability to work with students, faculty and staff from diverse backgrounds and cultures is highly preferred. An equivalent combination of credentials and/or experience may also be considered.

Minimum Starting Salary: \$64,742; A comprehensive benefits package is available. Additional information can be found on our website at www.wcsu.edu/hr/benefits/. Once on this website select the Administrative Faculty employment group.

To Apply: Interested candidates must electronically apply by sending a cover letter, resume, and contact information of three (3) professional references to hrpositions@wcsu.edu Attn. Mr. Fred Cratty, Director of Employee Relations. Please submit your materials in one (1) complete file (PDF or Word format only) and not via multiple attachments. Applications must be received no later than **Friday, May 11, 2012**. WCSU is an AA EO Educator/Employer.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.