



**EXAMINATION OPEN TO THE PUBLIC
ASSOCIATE FINANCIAL EXAMINER**

**ANNUAL \$71,988
SALARY: \$92,585**

**SALARY
GROUP: AR 26**

**APPLICATION CLOSING
DATE: MARCH 11, 2014**

**EXAM
NO: 140250OCMC**

SPECIAL APPLICATION AND EXAMINATION INSTRUCTIONS APPEAR BELOW.

PURPOSE OF CLASS: In the Department of Banking, this class is accountable for conducting the most difficult assignments in the examination and investigation of the financial entities regulated by the Department of Banking

MINIMUM QUALIFICATIONS REQUIRED

IN ORDER TO BE CONSIDERED FOR ADMITTANCE INTO THIS EXAMINATION, YOU MUST INDICATE ON YOUR APPLICATION THAT YOU HAVE THE FOLLOWING EXPERIENCE AND TRAINING BY **MARCH 11, 2014**.

GENERAL EXPERIENCE: Seven years of experience in the regulation of financial entities or in accounting, auditing, banking or finance. **Note:** Financial entities are defined as domestic and international banks, credit unions, broker-dealers, investment advisors, mortgage companies and consumer lenders.

SPECIAL EXPERIENCE: One year of the General Experience must have been in a working level class independently performing a full range of tasks in the examination and investigation of financial entities. **Note:** For State Employees, this will be interpreted at the level of Financial Examiner.

SUBSTITUTIONS ALLOWED: (1) College training may be substituted for the General Experience on the basis of fifteen semester hours equaling one-half year of experience to a maximum of four years for a Bachelor's degree. (2) A Master's degree in Business, Accounting, Finance or closely related field may be substituted for one additional year of the General Experience. (3) Licensure or certification as a Certified Public Accountant may be substituted for one additional year of the General Experience.

SPECIAL REQUIREMENTS: (1) Incumbents in this class may be required to travel. (2) Incumbents in this class may be required to possess and retain a valid Motor Vehicle Operator's license.

KNOWLEDGE, SKILLS AND ABILITIES: Considerable knowledge of the organization, operations and business practices of financial entities such as banks, credit unions, trust companies, broker-dealers, investment advisors and mortgage companies and other non-bank grantors of credit; considerable knowledge of statutes and regulations applicable to financial entities; considerable knowledge of principles and practices of accounting, auditing and finance; knowledge of regulatory and investigative procedures and techniques; oral and written communication skills; interpersonal skills; ability to utilize computer software.

THE EXAMINATION WILL BE COMPOSED OF:

PART	WEIGHT
EXPERIENCE AND TRAINING	100%

APPLICATION/EXAMINATION INSTRUCTIONS: In order to be considered for admittance into this examination, you must complete all parts of the examination application (CT-HR-12) detailing how you meet the minimum experience and training requirements stated above. Make certain your application form clearly details your employment history, including job titles, dates of employment and actual job duties as well as college degrees earned and current licenses and certifications. List and describe positions (job titles) you have held separately, even if with the same employer. **Be sure to detail your experience in the examination and investigation of financial entities (i.e. domestic and international banks, credit unions, broker-dealers, investment advisors, mortgage companies and consumer lenders).** Clearly describe the work (duties) that you personally performed in each position. **THIS MATERIAL WILL CONSTITUTE THE EXAMINATION FOR THIS CLASS.** Your examination will only be scored if you meet the minimum experience and training requirements outlined above. and your completed application form is date stamped by DAS/Human Resources or postmarked by March 11, 2014. Mail your application to DAS/Human Resources, Room 404, State Office Building, 165 Capitol Avenue, Hartford, Connecticut 06106-1658 **(Secure Fax #860-622-2875)**. If faxing materials, keep a copy of your completed application form and the fax transmittal receipt for your records. Make certain that your application form is complete and transmitted correctly and without error. Incomplete faxes or faxes received blank because pages were faxed upside down will not be accepted. Due to the large number of applications received, we cannot confirm receipt of applications. Examination scores will be mailed by April 24, 2014. **A separate application form must be submitted for each exam you are applying for.**

FORMS: Application forms (CT-HR-12) and exam announcements are available from the Department of Administrative Services (<http://das.ct.gov/employment>) or at the Offices of the Connecticut State Job Centers.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, persons with disabilities and military veterans.