

BEHAVIORAL HEALTH PROGRAM MANAGER-RV-026333

[PLEASE FOLLOW THE SPECIFIC APPLICATION INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Location: DMHAS/River Valley Services
Program/Unit: Community Support Program, Middletown, CT
Shift/Schedule/Hours: 1st shift / 8:30 a.m. – 5:00 p.m. – Monday - Friday
Salary: \$75,653 Annually
Posting Date: May 4, 2013 **Closing Date:** May 17, 2013

Duties may include but not limited to: Manages Community Support Program consisting of three outpatient teams located in both Middletown and Old saybrook. Provides administrative direction and supervision to team leaders; assesses staff needs for service delivery to approximately 450 people who have psychiatric or co-occurring psychiatric and substance use disorders; participates in the recruitment and selection of program staff; assists in formulating policy and procedures related to the Community Support Program as well as the agency at large; ensures compliance with agency and accrediting bodies' standards, including DMHAS, The Joint Commission and CMS; assists in coordinating, planning, and managing administrative and/or fiscal and clinical activities; trains and evaluates staff; implements and monitors quality of care and productivity standards within CSP; may serve as liaison to other agencies to enhance and ensure program goals and initiatives; may provide direct clinical services; prepares reports and program proposals; manages program activities within allocated budget; maintains an agency wide leadership role for program development and administrative activities.

Eligibility Requirement: This is a competitive classification. State employees currently holding the above title or those who have previously attained permanent status or candidates who have applied for and passed the Behavioral Health Program Manager examination, and therefore; on the current certification list promulgated by the Department of Administrative Services for this classification may apply.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions:

Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Behavioral Health Program Manager applying to a Behavioral Health Program Manager posting) must submit a completed State of Connecticut Application for Examination and Employment (CT-HR-12). Applications received without a position number will not be processed.
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:

Amisha S. DeSai
River Valley Service
P. O. Box 351, Middletown, CT 06457

Fax : (860) 262-5055
Email : Amisha.desai@ct.gov

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. MGR.