



AGENCY PROMOTIONAL EXAMINATION

**DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT
BUILDING CONSTRUCTION PROJECT SUPERVISOR**

**ANNUAL \$ 72,762
SALARY: \$101,831**

**SALARY
GROUP: ES 28a**

**APPLICATION CLOSING
DATE: MAY 29, 2015**

**EXAM
NO: 150580APMAT**

SPECIAL APPLICATION AND EXAMINATION INSTRUCTIONS APPEAR BELOW

PURPOSE OF CLASS: In the Department of Economic and Community Development this class is accountable for the oversight of planning in accordance with responsible growth standards, coordination and construction of complex building projects belonging to the recipient of agency funding.

MINIMUM QUALIFICATIONS REQUIRED

THIS **AGENCY PROMOTIONAL EXAMINATION** IS OPEN TO ANY **CURRENT** EMPLOYEE OF THE **DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT** WHO BY **MAY 29, 2015** HAS PERMANENT STATE STATUS*, SIX MONTHS SERVICE IN THE **DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT**, AND THE FOLLOWING EXPERIENCE AND TRAINING:

GENERAL EXPERIENCE: Eight years of experience in the engineering design and review of large construction projects including environmental planning and land preparation, utility services and sustainable development practices for housing development and/or specialty and commercial buildings.

SPECIAL EXPERIENCE: One year of the General Experience must have included responsibility for project administration of large complex construction projects. **Note:** Large complex projects are not intended to include residential homes.

SUBSTITUTIONS ALLOWED: (1) College training in architecture or engineering may be substituted for the General Experience on the basis of fifteen semester hours equaling one-half year of experience to a maximum of four years for a Bachelor's degree. (2) A Master's degree in architecture or engineering may be substituted for one additional year of the General Experience.

SPECIAL REQUIREMENT: Incumbents in this class may be required to travel.

KNOWLEDGE, SKILLS AND ABILITIES: Considerable knowledge of principles, practices and methods of large scale building construction; considerable knowledge of sustainable development practices and responsible growth principles; considerable knowledge of construction management concepts; considerable knowledge of relevant state and federal laws; knowledge of environmental policies and practices; knowledge of building materials; considerable interpersonal skills; oral and written communication skills; ability to plan, direct, coordinate, supervise, expedite and evaluate work of construction management and/or administration firms and other technical staff involved in design, review and construction of particularly large complex building projects; ability to maintain records and prepare reports.

THE EXAMINATION WILL BE COMPOSED OF:

PART	WEIGHT
EXPERIENCE AND TRAINING	100%

APPLICATION/EXAMINATION INSTRUCTIONS: In order to be considered for admittance into this examination, you must complete all parts of the examination application (CT-HR-12) detailing how you meet the minimum experience and training requirements stated above. Make certain your application form clearly details your employment history, including job titles, dates of employment and actual job duties as well as college degrees earned and current licenses and certifications. **THIS MATERIAL WILL CONSTITUTE THE EXAMINATION FOR THIS CLASS.** Your examination will only be scored if you meet the minimum experience and training requirements outlined above and your completed application form is date stamped by DAS/Human Resources or postmarked by **May 29, 2015**. Mail your application to DAS/Human Resources, Room 404, State Office Building, 165 Capitol Avenue, Hartford, Connecticut 06106-1658 (**Secure Fax #860-622-2910**). **If faxing materials, keep a copy of your completed application form and exam materials and the fax transmittal receipt for your records. Make certain that your application form and exam materials are complete and transmitted correctly and without error. Incomplete faxes or faxes received blank because pages were faxed upside down will not be accepted.** Due to the large number of applications received, we cannot confirm receipt of applications. **Examination scores will be mailed by July 13, 2015. A separate application form must be submitted for each exam you are applying for.**

FORMS: Application forms (CT-HR-12) and exam announcements are available from the Department of Administrative Services (<http://das.ct.gov/employment>) and at the Department of Economic and Community Development.

**For employees in the classified service, permanent status is obtained after successful completion of a working test period. For employees in the unclassified service, permanent status is obtained after serving in a position for at least six months (full time or full time equivalent).*

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, persons with disabilities and military veterans.