



JOB POSTING

CONNECTICUT MENTAL HEALTH CENTER DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES BEHAVIORAL HEALTH CLINICAL MANAGER - POSITION NUMBER CM 100952

[PLEASE FOLLOW THE SPECIFIC APPLICATION INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Location: CONNECTICUT MENTAL HEALTH CENTER
Program/Unit: AMBULATORY SERVICES (34 Park Street, New Haven, CT 06519)
Shift/Schedule/Hours: Monday through Friday – 8:30 a.m. to 5:00 p.m.
Salary: \$81,829.00 Annually
Posting Date: May 4, 2012 **Closing Date:** May 10, 2012

Duties may include but not limited to: Will serve as Clinical Manager for assigned Ambulatory teams/programs at CMHC; providing leadership in the planning, organization and coordination of services. Will monitor referrals for outpatient care, and direct the clinical placement process in accordance with the DMHAS target population definition, acuity/risk considerations, and caseload parameters. Will serve as liaison to the Yale New Haven Psychiatric Hospital to facilitate collaboration in the care of hospitalized DMHAS-eligible clients, and post-discharge transitions to ambulatory services at CMHC. Will ensure coordination of care for high-risk patients with complex clinical management needs. Will represent the agency at service coordination meetings with other behavioral health organizations in the community. Will collaborate with the Director of Clinical Operations and other senior leaders to assure the integration of recovery-based initiatives such as Community Support/Recovery Pathways Programming, IDDT, IMR, and Supported Employment; identifying service gaps, staff training needs, and areas for program development. Will collaborate with the Directors of Nursing, Clinical Operations, and Human Resources to facilitate the recruitment and hiring of ambulatory services staff at CMHC. Will facilitate the orientation of new employees and assignment of appropriate supervisory structures, in order to facilitate staff development and retention. Will provide direct supervision to professional clinical program staff as assigned. Will participate in the investigation and review of critical incidents as assigned. Will respond to requests for service data and tracking of various patient care issues as required. Will prepare reports as required. Will serve as a member of the Senior Leadership Group, participating in activities related to the development and implementation of policies and procedures, performance improvement activities, and compliance with standards of care maintained by CMHC and various regulatory organizations. Will provide leadership for assigned projects, work groups and/or committees as needed. Will perform other related duties as required.

General Experience and Training: Four (4) years of professional experience in Behavioral Health Care and a Master Degree in a clinical discipline, Public Health Administration, Health Care Administration or Hospital Administration.

Special Experience and Training: Two (2) years of the General Experience must have been supervising professional staff. For state employees, this is at the level of Behavioral Health Unit Supervisor; Nurse Supervisor or Supervising Clinician.

Special Requirements: Incumbents in this class must maintain the appropriate current license for clinical social work, or registered nurse. Must possess and maintain a current motor vehicle operator's license.

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status or candidates who possess the general and special experience and training may apply.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions:

Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

To be considered for this position:

- DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
- DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
- All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:

DMHAS – Connecticut Mental Health Center

Robert Paolitto, Human Resource Specialist, (203) 974-7634
34 Park Street, New Haven, CT 06519

Fax : (203) 974-7637

Email : Robert.Paolitto@po.state.ct.us

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. MP