

DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES

CONNECTICUT VALLEY HOSPITAL
JOB OPPORTUNITY
BEHAVIORAL HEALTH UNIT SUPERVISOR—CV101057

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: THE PUBLIC
Location: BLUE HILLS HOSPITAL, HARTFORD, CT
Program/Unit: ADDICTION SERVICES DIVISION—ACUTE SERVICES
Shift/Schedule/Hours: 1st shift / 8:00 a.m. – 4:30 p.m. / Monday – Friday / 40 hours weekly
Salary: \$77,241.00 Annually
Posting Closing Date: June 25, 2012

Duties may include but not limited to: Provides administrative supervision of quality of care provided by professionals and paraprofessionals Nursing Staff and Team Members on the Unit within the Division across three shifts; possesses broad range of clinical and professional skills to facilitate supervision of inter-disciplinary staff and orientation of new employees; oversees the planning, implementation and monitoring of programming for Acute Services; identifies unit-based issues for Quality Improvement and oversees and coordinates improvement projects; ensures a safe and therapeutic milieu; establishes safe, effective staffing through careful sharing of resources and attention to use of overtime; manages effectively under pressure and in a rapidly changing environment; works cooperatively with other unit directors to maximize resources, set priorities based on program values, resolve conflicts and set uniform standards; performs other duties as required.

General Experience: Seven (7) years of professional health care experience in a behavioral health setting.

Special Experience: Two (2) years of the General Experience must have been at the lead level responsible for coordinating the work of a unit or team of professionals in a behavioral health setting.

Note: For State Employees the lead level is interpreted at the level of Clinical Social Work Associate for the social work discipline and Head Nurse for the nursing discipline.

Special Requirements: Incumbents in this class must possess and retain a current license as a Clinical Social Worker or as a Registered Professional Nurse or as a Licensed Alcohol and Drug Counselor in the State of Connecticut

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions:

Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

Doreen Clemson, Human Resource Associate/(860) 262-7116

PLEASE SEND APPLICATIONS TO:
CT Valley Hospital
P.O. Box 351
Middletown, CT 06457
Fax: (860) 262-5055
E-mail: Doreen.Clemson@ct.gov

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. P-1

