

Central Connecticut State University  
JOB OPPORTUNITY  
SUOAF-AFSCME  
ACCOUNTING & BUDGET ASSISTANT

**Open To:** The Public  
**Location:** Central Connecticut State University  
**Job Posting No:** C13-063  
**Hours:** 8 AM to 4 PM  
**Salary:** \$48,035 (minimum)  
**Closing Date:** February 8, 2013

**ATHLETICS: ACCOUNTING & BUDGET ASSISTANT [#C13-063]**

Central Connecticut State University' Athletics Department invites applications for a full-time Accounting & Budget Assistant.

**Required Qualifications:** B.S. in Accounting, Finance or Business Administration or a related field or equivalent; three years of related work experience; and, demonstrated knowledge and ability to utilize Microsoft Office Suite. In lieu of college degree, five years of substantially comparable experience may be considered.

**Preferred Qualifications:** Six years of related work experience in Division I Intercollegiate Athletics; experience with team travel, recruiting, athletics scholarship reconciliation and Financial reporting; experience with computer systems such as Gelco, Image and Banner for accounting purposes; demonstrated understanding of NCAA rules compliance; and, knowledge and experience in State of Connecticut budgetary processes, audit and policy implementation.

For full consideration, applications must be received by **February 8, 2013**. To begin the application process, go to [www.ccsu.edu/jobs](http://www.ccsu.edu/jobs).

*CCSU is an equal opportunity and affirmative action employer. Members of all underrepresented groups, women, veterans and persons with disabilities are invited and encouraged to apply.*