State of Connecticut
JOB POSTING

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES (DMHAS)
JOB OPPORTUNITY
RECOVERY SUPPORT SPECIALIST TRAINEE *
YOUNG ADULT SERVICES DIVISION (YAS)
PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: Capitol Region Mental Health Center, 500 Vine Street, Hartford, CT

Job Posting No: CR-108068-1

Hours: 1ST Shift; Monday – Friday; 8:00 a.m. to 4:30 p.m. ~ 40 hours per week

Salary Range: $36,564.00 to $49,571.00 annually

Posting Date: May 7, 2014 **Closing Date:** May 13, 2014

General Experience and Training: Completion of the required Recovery Support Specialist (RSS) Certification Program.

Special Requirements: Incumbents in this class must possess and retain a current/valid Motor Vehicle Operator license. Incumbents in this class are required to travel.

~ COPY OF REQUIRED RSS CERTIFICATION MUST BE FAXED OR MAILED IN WITH APPLICATION ~

Duties may include but not limited to: Assists young adults in the YAS Outpatient program and the YAS Hilltop residential program with defining and achieving personal recovery goals and with identifying and exercising their rights; collaborates with client and staff in recovery planning and implementation process through observation and communication; assists with linking clients to recovery capitol within the community; helps individuals find their recovery pathway and goals; provides instructions and skills training in recovery management to clients and families; may work with clients in implementing WRAP plans, and understanding personal participation in process of recovery, early engagement and re-definition of role within recovery; partners with multiple internal and external agents of change to better the lives of young adults.

* **Career Progression:** After completion of six (6) months of successful and satisfactory performance as a Recovery Support Specialist Trainee, an incumbent will be moved to the Recovery Support Specialist classification (*on the first pay period following the completion of the six (6) month requirement).*

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Head Nurse applying to a Head Nurse posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a ***fully completed application.***

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

Ramona Sablón, Human Resources Specialist
Capitol Region Mental Health Center – Human Resources Division
500 Vine Street, Hartford, CT 06112
Fax: (860) 297-0931
E-Mail: crmhcrecruitment@ct.gov

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER
The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. NP-6