

**CENTRAL CONNECTICUT STATE UNIVERSITY
JOB OPPORTUNITY
GENERAL TRADES WORKER**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: Facilities Management

Job Posting No: C15-066 (Include Job Posting Number in Cover Letter)

Hours: Monday through Friday, 8 A.M. to 4:00 P.M. with a ½ hour meal period (37.5 hours per week)

Salary: \$21.67 Hourly

Closing Date: June 1, 2015

Examples of Duties: Performs highly skilled maintenance and/or construction work requiring the application of trade skills, codes, and standard trade practices in a variety of trade areas including but not limited to: electrical, plumbing, carpentry, HVACR, glazing, masonry, painting work, etc.; makes estimates of time, personnel, and material required on assigned tasks; keeps necessary records, performs related duties as required.

Knowledge, Skills and Abilities: Considerable knowledge of and ability to apply the standard tools, materials, methods and practices of a variety of trade areas; interpersonal skills; oral and written communication skills; ability to prepare estimates and keep shop records; some ability to utilize computer software.

General Experience: Four (4) years' experience in one or more trade areas.

Special Experience: Two (2) years of the General Experience must have been performing skilled trade functions in one or more trade areas. For State employees, this is interpreted at or above the level of Skilled Maintainer or Transportation Maintainer 2. Housekeeping, custodial, and food services duties will not be considered as qualifying experience.

Substitution Allowed: Graduation from a vocational/technical school with a diploma designating completion of subject requirements in a maintenance trade area may be substituted for two (2) years of the General Experience. Two (2) years of experience as a Qualified Craft Worker Intern may be substituted for the General and Special Experience.

Special Requirement: Incumbents in this class may be required to possess and retain appropriate current licenses, permits, and/or certifications.

Physical Requirements: Incumbents must have adequate physical strength, stamina, physical agility and visual and auditory acuity, and must maintain such physical fitness as to be able to perform the duties. A pre-placement physical examination and drug screening are required for this position.

Working Conditions: Incumbents in this class may be required to lift moderate to heavy weights; may be exposed to extreme weather conditions and to risk of injury from equipment. Incumbents in this class may be required to complete an asbestos removal program consistent with EPA guidelines for operations and maintenance and to use protective equipment such as respirators and safety goggles.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements must submit a complete application package by the closing date and include the following:

- 1) Cover letter specifying this Job Posting Number: C15-066
- 2) Completed State application (**CT-HR-12 – available at: http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf**)
- 3) Names, titles and phone numbers of two current professional references.
- 4) State employees attach copies of your two most recent performance appraisals.

Incomplete packages will not be accepted. Applications must be postmarked by June 1, 2015. Faxes will not be accepted. Send cover letter, application and references to:

**Human Resources
Davidson Hall – Room 119
Central Connecticut State University
1615 Stanley Street
New Britain, CT 06050**

(Telephone: 860-832-1756)

All candidates for employment at Central CT State University are subject to a pre-employment background investigation, including criminal background check, federal sanctions, and reference checks. Selection for employment is contingent upon satisfactory completion of the background investigation.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity and affirmative action employer. Members of all underrepresented groups, women, veterans and persons with disabilities are invited and encouraged to apply.