

**CENTRAL CONNECTICUT STATE UNIVERSITY
JOB OPPORTUNITY
LEAD CUSTODIAN**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: Facilities Management

Job Posting No: C14-023 (Include Job Posting Number in Cover Letter)

Hours: Sunday through Thursday, 8 A.M. to 4:30 P.M. with a 1 hour meal period (37.5 hours per week)

Salary: \$16.45 Hourly (Salary Grade TC-11)

Closing Date: November 26, 2014

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

Knowledge, Skills and Abilities: Knowledge of building custodial and/or housekeeping work and related equipment; interpersonal skills; oral and written communication skills, ability to operate, care for and perform minor maintenance on tools and equipment used in daily work; some supervisory ability; some ability to utilize computer software.

General Experience: One (1) year of experience in work that could reasonably be expected to provide the knowledge, skills, and abilities listed above. Any experience and training which would provide the knowledge, skills and abilities listed above.

Preferred Experience: Institutional type work environment performing custodial tasks and various maintenance services.

Special Requirement: Incumbents in this class may be required to possess and retain appropriate current licenses, permits and/or certifications.

Physical Requirements: Employees appointed to positions in this class must have adequate physical strength, stamina, physical agility, and visual and auditory acuity, and must maintain such physical fitness as to be able to perform the duties of the class. A physical examination may be required.

Working Conditions: Incumbents in this class may be required to lift moderate to heavy weights and may be exposed to risk of injury from equipment.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements must submit a complete application package by the closing date and include the following:

- 1) Cover letter specifying this Job Posting Number: C14-023
- 2) Completed State application (**CT-HR-12 – available at: http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf**)
- 3) Names, titles and phone numbers of two current professional references.
- 4) State employees attach copies of your two most recent performance appraisals.

Incomplete packages will not be accepted. Applications must be postmarked by November 26, 2014. Faxes will not be accepted. Send cover letter, application and references to:

**Human Resources
Davidson Hall – Room 119
Central Connecticut State University
1615 Stanley Street
New Britain, CT 06050**

(Telephone: 860-832-1756)

All candidates for employment at Central CT State University are subject to a pre-employment background investigation, including criminal background check, federal sanctions, and reference checks. Selection for employment is contingent upon satisfactory completion of the background investigation.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity and affirmative action employer. Members of all underrepresented groups, women, veterans and persons with disabilities are invited and encouraged to apply.