

CONNECTICUT DISTANCE LEARNING CONSORTIUM
JOB OPPORTUNITY
INSTRUCTIONAL DESIGNER II
UNIT IF APPROPRIATE

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: The Public
Location: 85 Alumni Road, Newington, CT 06111
Hours: Full Time
Salary: \$64,826
Closing Date: May 26, 2014

General Knowledge: Supervise design team staff as assigned; Design, develop and update online instructional materials and programs, working with instructors, SME's and administrative departments to be sure courses are adhering to CTDLC standards; Provide consultation to clients as needed in best practices in Instructional Design and course development; Explore, test and implement appropriate technologies, course delivery strategies or instructional designs for eventual inclusion in course development.

Preferred Skills and Ability: Implement project management processes to establish timelines and effectively meet project deadlines; Act as instructor support/facilitator/trainer in the development of online courses, coaching and instructing faculty in instructional design of online courses; Develop creative and effective graphics and interactive course objects that enhance and enrich course design; Maintain current knowledge of instructional design and professional issues; Conduct workshops as appropriate; Help lead the implementation of quality assurance assessment processes, and other duties as assigned.

Special Knowledge: Develop in various platforms (i.e. Lectora, Captivate, Articulate) and produce courses in multiple formats (i.e. SCORM, HTML5, LTI)

Position Summary: The Consortium Instructional Design Team is responsible for all design, development and project management of online courses and training programs and facilitates the incorporation of best practices and innovation by leading and managing the instructional design team initiatives. The Instructional Designer will work with Subject matter Experts (SME) to design, create and improve their distance deliverable courseware. Specifically, the Instructional Designer will develop and implement online materials, course templates, and learning objects.

Special Experience:

Substitution Allowed:

The position requires the ability to prioritize work, multitask, and learn new software tools quickly, a thorough grounding in information technologies, Web-centric software and online learning environments. These qualifications may be waived for individuals with appropriate alternate experience.

Eligibility Requirement:

Master's Degree, preferably in instructional design, instructional technology, or a related field with teaching or project management experience, and a minimum of two years of professional experience creating web-based instructional materials. The successful candidate will exhibit solid knowledge of instructional theories and principles and excellent instructional design skills. Proven communication and presentation skills are essential in order to work well with others from varied disciplines. A willingness to learn new things and a desire to work in a team environment are crucial.

Application Instructions:

Interested and qualified candidates who meet the above requirements should submit a cover letter and resume by May 26, 2014 at <http://www.charteroak.edu/AboutUs/Employment>. No phone calls please.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.