

The Department of Children and Families - CJTS (Caddy School)

JOB OPPORTUNITY

PUPIL SERVICES SPECIALIST

Cady School

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: **CJTS - 1225 SILVER STREET, MIDDLETOWN, CT 06457**

Job Posting No: LR95888PSS

Hours: 35.00

Salary: **\$54,835.00-\$61,613.00**

Closing Date: 05/08/2014

Eligibility Requirement: The Department of Children and Families is currently seeking qualified candidates to fill one (1) full-time Post Secondary Pupil Services Specialist (School Psychologist) position at the Cady School, located within the Connecticut Juvenile Training School in Middletown. This specialist performs services for students in the area of program and transition planning, transcript preparation, scheduling and facilitation of PPT's, conducting evaluations and other guidance functions that pertain to high school students both regular and special education. This specialist keeps records and prepares necessary reports; may serve as liaison with school systems and community services. This Specialist, in working with key facility personnel, develops and oversees individualized programming. Performs related duties as required.

Knowledge, Skills and Abilities: Knowledge of the philosophy and methods of service delivery to the assigned disciplines; knowledge of the principles and practices of education and or services for special needs population; ability to motivate students; ability to communicate at the appropriate level; ability to establish cooperative relationships with those contacted in planning educational programs; ability to prepare written reports; ability to perform educational testing.

General Experience: A Master's degree which includes a planned program of preparation for the field in which the special services are performed.

Special Requirement:

1. Incumbents in this class will either possess an appropriate certificate issued by the Connecticut State Board of Education such as school psychologist (071)
2. Incumbents in this class may be required to possess and retain a current Connecticut Motor Vehicle operator's license.

Character Requirement: In addition to the checking of references and of facts stated in the application, a thorough background investigation of each candidate may be made prior to appointment.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

In order to be considered for the position interested and qualified candidates who meet the above requirements must submit a CT state application (CT-HR-12), reference job posting # **LR95888PSS** on the application, resume, letter of intent, three (3) letters of supervisory references, copy of unofficial transcripts and a copy of any license or certification required. State employees must submit two most recent performance appraisals in lieu of references, mail to: CJTS, 1225 Silver Street, Middletown, CT 06457 or fax to: (860) 638-2465, **NO E-MAILS PLEASE**, by May 8, 2014, 5:00 p.m. close of business.

Mail Application to:

DCF - CJTS

Lizette Basile

1225 Silver Street, Middletown CT 06457

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.