

DEPARTMENT OF CHILDREN AND FAMILIES
JOB OPPORTUNITY
COOK (DURATIONAL)

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: Connecticut Juvenile Training School
Job Posting No: LR108397CK
Hours: 37.50 hours (weekly)
Salary: \$37,639.00 - \$49,274.00
Closing Date: 05/09/2014

Eligibility Requirement: The Department of Children and Families currently has a vacancy for a Cook (Durational) at The Connecticut Juvenile Training School, 1225 Silver Street, Middletown, CT. This is a full-time (37.50 hours per week) durational position, schedule is as follow, 6:00 a.m. - 1:30 p.m., and every other weekend. This position will be accountable for independently performing the full range of tasks involved in preparing and cooking food. Two years' experience in the preparation of food on a quantity basis is required. Successful completion of a cook training course under the auspices of State or Federal apprentice Training Bureaus may be substituted for one year of this experience. Please click on the class code for a detailed job specification.

Example of Duties:

Prepares and cooks a wide variety of foods including special diets; operates various types of cooking equipment such as stoves, ovens, steam cookers, mixing machines, choppers, etc.; cleans kitchen areas and equipment; rotates stock on a regular basis; assists with the ordering of food and supplies; inspects food received; may serve food or assist in serving; may prepare production records; performs related duties as required.

Knowledge, Skills and Abilities: Knowledge of and ability to apply cooking principles and techniques on a quantity basis; knowledge of liquid and dry weights and measures; some knowledge of health and safety requirements in food service; some interpersonal skills; some oral and written communication skills; some ability to utilize computer software; some ability in menu preparation and record keeping; some mathematical ability.

General Experience: Two (2) years of experience in the preparation of food on a quantity basis.

Physical Requirement:

1. Incumbents in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity, and must maintain such physical fitness as to be able to perform the duties.
2. Incumbents must be free from communicable diseases
3. A physical examination may be required.

Working Conditions: Incumbents in this class may be required to lift moderate to heavy weights; may be exposed to risk of injury from equipment and utensils used in the kitchen and from patients/clients.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements must submit the [State of Connecticut Application for Employment \(CT-HR-12\)](#), indicating the Job Posting No. **LR198397CK**, resume, letter of intent, three (3) letters of supervisory references, and a copy of your nursing license; current state employees must submit their two most recent performance appraisals in lieu references, mail to: CJTS, 1225 Silver Street, Middletown, CT 06457 or fax to: (860) 638-2465, **NO E-MAILS PLEASE**, by **May 12, 2014**.

Mail Application to:
DCF
Lizette Basile
1225 Silver Street, Middletown CT 06457

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.