

DEPARTMENT OF CHILDREN AND FAMILIES  
CONNECTICUT JUVENILE TRAINING SCHOOL  
YOUTH SERVICES OFFICER

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public

**Location:** Connecticut Juvenile Training School in Middletown, CT

**Job Posting No:** BA97690CJT

**Hours:** Part Time, 34 hours per week, 2<sup>nd</sup> Shift

**Salary:** \$21.36 per Hour

**Closing Date:** November 26, 2012 close of business

The Department of Children and Families is currently seeking qualified candidates to fill one (1) immediate part-time and two (2) anticipated Youth Services Officer position(s) at the Connecticut Juvenile Training School in Middletown, CT. This position is a scheduled Friday thru Monday, 2<sup>nd</sup> shift position. Applicants with a degree or experience in Criminal Justice are strongly encouraged to apply.

**Example of Duties:**

Performs duties involving care, custody, training and rehabilitative services of an assigned group of residents; counsels and advises residents in groups and individually by modeling appropriate behavior and encouraging residents to establish and develop effective, positive interpersonal relationships; supervises residents activities; maintains activity log and prepares timely and accurate reports regarding activities, incidents and resident progress and adjustment; oversees maintenance of residents living environment; participates as a member of unit interdisciplinary team; maintains order and security including physical restraint of assaultive and/or abusive residents when necessary; may be responsible for transportation and custody of residents away from facility; may participate in apprehension of runaways; performs related duties as required.

**Minimum Qualifications**

**Knowledge, Skills and Abilities:**

Knowledge of principles and practices involved in care, custody and rehabilitative guidance of delinquent youth; knowledge of behavioral and emotional problems experienced by youth; basic knowledge of policies, procedures and philosophies of Connecticut Juvenile Training School; considerable interpersonal skills; oral and written communication skills; ability to supervise residents and counsel when necessary; ability to prepare reports.

**General Experience:**

One (1) year of paraprofessional experience working with persons with emotional disturbances, behavioral disorders, educational deficiencies or developmental disabilities.

**Substitutions Allowed:**

1. An Associate's Degree in the behavioral sciences, criminal justice or human services may be substituted for the General Experience.
2. Fifteen (15) college credits in a course of study leading to a Bachelor's Degree in a behavioral science, criminal justice or a human service area may be substituted for six months of the General Experience.
3. For State employees, one (1) year of experience as a Youth Services Officer Trainee may be substituted for the General Experience.

**Special Requirement:**

Incumbents in this class may be required to travel.

**Working Conditions:**

Incumbents in this class may be required to physically restrain residents, may have some exposure to infectious and/or communicable diseases and may be exposed to some danger of injury from assaultive and/or abusive residents.

**Note:** If you previously submitted paperwork for the Youth Services Office Position with posting number TM97689CJT that was closed on May 21, 2012, then only submit a letter of intent with the new posting number.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit the CT-HR-12 [State of Connecticut Application for Employment](#), indicating the Job Posting No. BA97690CJT, a letter of intent, resume, three (3) letters, or names and contact information, of professional supervisory references and a copy of any license, degree or certification required to:

**Department of Children and Families  
Human Resources  
Attn: Lizette Basile  
1225 Silver Street  
Middletown, CT 06457  
Fax: (860) 638-2441**

***State employees must submit two most recent performance appraisals in lieu of references***

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.