

**CONNECTICUT DEPARTMENT OF CORRECTION
PROMOTIONAL JOB OPPORTUNITY**

Correctional Captain

Please follow the specific application filing instructions at the bottom of this page!

Open To: DOC Employees Only

Location: Security Division

Hours: 40 hours per week; 1st shift, Monday-Friday

Salary: \$75,352.00 to \$99,557.00 (Annually, no meal allowance)

Position: 00102794

Closing Date: March 25, 2015

Minimum Qualifications:

Considerable knowledge of modern correctional methods and practices; considerable knowledge of standard security measures and methods of inmate discipline; considerable interpersonal skills; considerable oral and written communication skills; supervisory ability.

Eligibility Requirement:

To apply for the promotional opportunity of Correctional Captain, candidates must have applied for and passed the Correctional Captain exam and be on the current certification list promulgated by the Department of Administrative Services.

Preferred Experience:

Candidates with the following experience, abilities and skills will be given preference:

- Considerable knowledge and experience with Administrative Directive 1.10 (Investigations)
- Considerable knowledge and experience in the areas of interviewing and conducting investigations
- Experience working in collaboration with the security division of the CT Department of Correction.
- Collaborating with other law enforcement agencies in investigations
- Identifying and investigating security risk groups
- Considerable computer skills
- Strong analytical skills
- Written and oral communication skills
- Ability to maintain confidentiality
- COLLECT/OBTS certified
- Weapons qualified

Note:

The filling of this position will be in accordance with reemployment, SEBAC, promotion and merit employment rules. Employees should be aware that performance appraisals, attendance records and discipline records will be reviewed to ensure that you meet DOC Administrative Directive 2.3.

Application Instructions:

Current Department of Correction employees who meet the above requirements need to submit a cover letter detailing your investigative experience, a current resume detailing your facility experience and your last two (2) Performance Evaluations:

**Patty Meskers, HR Specialist
CT Department of Correction
Recruitment Office
24 Wolcott Hill Road
Wethersfield, CT 06109
Fax: (860) 692-7615
E-mail will not be accepted**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

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