

**CONNECTICUT DEPARTMENT OF CORRECTION
JOB OPPORTUNITY**

Deputy Director of Parole & Community Services

Please follow the specific application filing instructions at the bottom of this page!

Open To: DOC and BOPP Employees Only

Location: Statewide

Hours: 1st Shift, Monday - Friday

Salary: \$91,161 - \$124,298 (Annually)

Closing Date: April 9, 2014

Minimum Qualifications: Considerable knowledge of and ability to apply management principles and techniques; considerable knowledge of relevant state and federal laws, statutes and regulations; considerable knowledge of community reintegration principles; considerable knowledge of offender management plan development and offender community re-entry programs; considerable knowledge of functions and activities involved in contemporary treatment, rehabilitation and training programs; considerable knowledge of modern correctional methods and practices; considerable interpersonal skills; considerable oral and written communication skills; considerable ability to administer comprehensive parole programs; considerable ability to oversee the supervision of offenders in community-based settings; considerable ability to resolve complex parole issues; ability to develop community-based programs which facilitate successful offender reintegration; ability to research, interpret and apply relevant state and federal laws, statutes and regulations.

General Experience: Ten (10) years of experience in parole, probation, case management or group counseling.

Special Experience: Two (2) years of the General Experience must have been in a managerial capacity. Note: For state employees this is interpreted at the level of Parole & Community Services Manager.

Note: Candidates who meet the General and Special Experience as indicated above may apply for this opportunity without further exam.

Preferred Experience: The ideal candidate will have a proven track record of performance including a record of personal and professional integrity and supervisory experience managing a district office and/or specialized unit in the Parole & Community Services Division. A strong track record of working effectively in a complex departmental environment is desirable. The ideal candidate must be politically astute, proactive, enthusiastic, and dedicated to meeting the goals of the agency's strategic initiatives. Advanced education (bachelor's or master's degree) in Criminal Justice or other related field is also preferred

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules. State employees should be aware that your performance appraisals, attendance records and discipline records will be reviewed to ensure that you meet DOC Administrative Directive 2.3.

Application Instructions: Current Department of Correction and Board of Pardons and Paroles employees who meet the above requirements need to submit a cover letter, your last two (2) Performance Evaluations and an Application for Employment (CT-HR-12) which is available at http://www.das.state.ct.us/HR/Forms/CT-HR-12_Application.pdf to:

**James Faulkner, HR Specialist
Department of Correction
Human Resources
24 Wolcott Hill Road
Wethersfield, CT 06109
james.faulkner@ct.gov**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

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